



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE KUPWARA

**BOHIPORA KUPWARA JAMMU AND KASHMIR
193222**

<https://gdckupwara.edu.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College Kupwara is the first-degree college of district Kupwara established in 1988 the college campus is spread over 20 acres of land with 5406.18 sq.mts built-up area, located along the bank of Kahimil stream and surrounded by lush green forest mountains, walnut trees, and paddy fields. The college is located at a distance of 02 km from the main town, reflects a peaceful atmosphere, and provides a conducive environment for the active teaching-learning process. The College started from a make-shift building of Boys Higher Secondary School Kupwara and in the year 2000, it shifted to its new/permanent campus at Bohipora Kupwara, has sufficient infrastructure in terms of academic blocks, classrooms, laboratories, seminar halls, library, hostels, etc.

The college is a co-educational institute offering courses in BA, BSc, B.Com, and BCA programs. The college at present has 2333 students and has the distinction of providing education in 21 subjects which include job-oriented and market-friendly vocational subjects like Tourism and Travel Management, Biochemistry, Geology, and Professional courses like Computer applications (BCA), Bachelors in Commerce (B.Com). The college has also initiated the process to start the course in Music and Catering Technology from this year. Being the nodal college of district Kupwara, the college has enrolment from border areas of district Kupwara like Keran, Tangdar, and Machal sector. A good number of students from weaker sections of society are also enrolled in the college. Over the years, the College has produced human resources of eminence who have been contributing towards upliftment of the society in various spheres of life. The college has two vibrant NSS units and one NCC unit where students actively participate. The college has been accredited with Grade 'B+' in its 1st cycle of accreditation by NAAC.

Vision

College developing into an institution of excellence and a lighthouse of genuine, reliable, and unbiased knowledge leading to the enlightenment of minds and help students to meet economic, social and environmental challenges to become active participants in shaping the world in general and the society in particular.

Mission

- To impart quality education for all round development of the students.
- To foster interest in research and inquiry.
- To develop community sense through extension work.
- To inculcate moral values and leadership qualities among students.
- To promote peace and harmony for better work.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The College offers 21 subjects under 4 programs (226 courses) with Learning Outcome Based Curriculum Framework under Choice Based Credit System (CBCS).
- Incorporation of internships/projects/Tutorials as a mandatory component in the curriculum.
- Holistic development of students beyond classroom activities, social work, and community engagement.
- Infrastructure with the latest Electronic Gadgets, smart and interactive LFDs for the effective teaching-learning process.
- Smooth conduct of academic, examination, and administrative processes.
- Encouragement in sports, cultural and literary, and extension activities.
- Robust grievance redressal mechanism, student support system, mentoring program, counseling, and guidance services.
- The college caters to the diverse needs of students including SC/ST/OBC/PH students and has played a significant role in providing equal opportunity to students belonging to various categories.
- Environmental initiatives like green landscaping and plastic-free campus.
- Hostel facility for boys and girls
- Transport facility for students
- Vibrant and active NSS and NCC units.
- Fully Wi-Fi enabled campus with more than 200 MBPS speed, automated library.
- College website registered and hosted on India Education & Research Network (ERNET) domain.
- Integration of web domains with Google G-Suite under Educational License. G Suite for Education is a set of apps like Gmail (integrated with college domain), Docs, Drive (unlimited storage), Calendar, and more—designed with intelligent features that make work easier and bring teachers and students together.
- Scholarships for deserved students and financial support to students from economically poor backgrounds.
- Community Engagement and Adaptation of two villages to meet the needs of the society.
- Playgrounds are available for Sports and Games.
- Adaptation of Govt middle schools of the locality.

Institutional Weakness

- Less research activities and no research facilities available.
- Residential quarters for the teaching and non-teaching staff are not available.
- Regular power supply not available during the winter season.
- Less campus placement due to the non-availability of the corporate sector in the region.
- Lack of financial contribution of Alumni to the institution.
- No collaborations with Research institutions and industry.

Institutional Opportunity

- Inter- disciplinary research activities can be started.
- Introduction of the new course in psychology, Integrated BA-B.ed, BSc-B.ed, and skill-based courses in Handicrafts, Papermachie, Carpet and Shawl Weaving, Agriculture Technology, Fisheries, Food Processing, Military Science and Horticulture Technology, etc.

- Professional Certificate Courses in Computer Applications, DTP, Android Programming, Mobile repairing, JAVA programming, Tally (GST), Bee Keeping, Communication skills, Early Childhood Care and Education, Travel, and Tour Operations can be started with existing infrastructure.
- Registration of Alumni association and to develop the opportunities for placements.
- Expanding coaching for civil services.
- To start new programs at PG levels.
- Development of language labs.
- Research collaborations.

Institutional Challenge

- Maintenance of classroom ICT gadgetry and batteries due to non-availability of electricity in the winter season.
- Digitization of old records and rare books.
- Placement of graduates.
- Shortage of non-teaching staff.
- Limited environment of operations, particularly cold climatic condition
- To streamline examination and academic calendar based on local climatic conditions.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution is an affiliated college and ensures effective curriculum delivery by following the academic calendar.

- The College is actively involved in curriculum planning, management, and delivery.
- Introduction of new courses after consultation with different stakeholders.
- Participation of faculty members in the formulation of the syllabi and courses with the University of Kashmir and its implementation. The courses and syllabi are kept available at the college website and affiliating University website which can be accessed by the stakeholders.
- Every semester, timetables are prepared according to the workload specified in the UGC Regulations. Each department distributes the classes to the teachers, keeping in mind their specializations and expertise. Its adherence is ensured by the Academic Monitoring Committee.
- Feedback is attained periodically from stakeholders like Students, Teachers, Alumni, and Parents and analyzed for the betterment of the teaching-learning process.
- CBCS is operational in all the courses.
- Teachers of the Institution participate in the Board of studies meeting, Assessment /Evaluation process of the University of Kashmir.
- Add-on courses in CCC and Python has started from the year 2020-21.
- Issues related to Environment and Sustainability are integrated into courses of Environmental studies, Zoology, Botany, Geography, and Disaster Management. Courses that teach human values in its curricula are Political science, Commerce, English, Education. Professional ethics are integrated with the courses of English, Commerce, and Education subjects. The college offers a separate skill course in Gender sensitization. Renewable Energy and Energy Harvesting as a Skill Enhancement course are offered in the III semester students.

- More than 40 percent of courses include experiential learning through project work/fieldwork/internship etc.
- Proposal for Introduction of various B. Voc courses (Food Technology and Agricultural Business Management) have been submitted to higher authorities.
- Since the covid-19 pandemic, all the classes were conducted online via Google classroom, Zoom, WISE App, G-Suite, College website, etc.

Teaching-learning and Evaluation

1. Govt. Degree College Kupwara is the hub of quality teaching-learning process that leads to academic enrichment. It is evident through the increasingly better performances of the students in the University exams, final placement outcomes, and enrolment for the higher studies in the last five years.
2. The College has enrolment from all the sections of the society and as per the reservation policies of the government of India and UT of Jammu and Kashmir pertaining to SC/ST/OBC/EWS/RBA/ALC and PWD applicants. A good number of students enrolled in the college belong to Keran and Machal sector of the border area. These students are provided hostel facility in the college.
3. Preadmission counseling programs are conducted by counseling cell every year.
4. The teachers employ varied inclusive approaches to cater to diverse learners. These approaches include mentor-mentee programs, slow-advanced learner programs, counseling sessions, classroom activities/interactions, remedial/tutorial sessions, etc.
5. The College has a strong ICT infrastructure and teachers participate in basic and advanced ICT training programs. Teachers also update themselves through online/offline refresher courses, workshops, FDPs, and short-term courses in their respective fields.
6. Special lectures, conferences/seminars, workshops, projects, and panel discussions are organized to provide experiential learning, exposure to practical aspects along with the teaching-learning process.
7. Continuous Internal Evaluation of students is done through techniques like presentations, debates/discussions, case studies, field visits, projects etc.
8. The College has a high percentage of full-time teachers out of the total sanctioned posts. The faculty is hardworking, dedicated, and full of potential to achieve higher academic growth.
9. There is a proper mechanism to deal with internal examination-related grievances in a transparent and time-bound manner.
10. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the College website. Also at the beginning of each semester, the subject teacher conveys program outcomes and course outcomes at the introductory classes of respective subjects.
11. Teaching & evaluation is supplemented by online platforms like G-Suit, ZOOM, WISE APP and online resources like NLIST, CEC Content, e-Shodhganga, and EDUSAT etc.

Research, Innovations and Extension

Our college has put lots of effort into creating a conducive environment for research and innovations. We have a separate science block that houses Chemistry, Zoology, Botany, Physics, Biochemistry, Clinical Biochemistry Geology, and Geography. All these departments are equipped with laboratories that possess equipment's and instruments having the capacity to conduct research. Moreover, our college has separate Computer Science Department along with the Mathematics Department having computer laboratories and browsing center. Besides, most of our faculties including academic arrangement lectures have doctorate degrees, which means they are well trained to do research in their own fields. Although, we do not have any funded research project

currently but most of our faculties are working in collaboration with the UT and National level institutions for research purposes. Apart from this, our college also has well-trained faculties in arts, commerce, languages, and music with a proven track record of research and publications.

The following initiatives were taken to promote quality research in our college:

- UGC research committee framed to discuss and advice on matters related to research
- Faculty members without doctorate degrees have registered for Ph. D.
- Designation of college as spoke for (a) Commercial medicinal and aromatic plant production and value addition (b) Silkworm rearing, under Hub and Spoke Model of the Department of Higher Education, Govt. of JK
- Establishment of Plastic Shudder for recycling plastic waste.
- Construction of Vermicompost (Bio-fertilizer) pit for treating organic waste
- The college has two vibrant Boys and Girls NSS units and one NCC Army unit. The student volunteers of NSS and NCC take the initiative to regularly organize extension activities, awareness campaigns on social issues, and donation drives, especially to help people through social experiments and those affected by natural calamities.

Infrastructure and Learning Resources

1. The college campus is spread over 19.88 acres of land with 5406.18 sq. mts built-up area the rest is open space, including playgrounds, pathways, parking, and gardens.
2. The college has been constantly augmenting its infrastructure and physical facilities to enhance the quality of the teaching-learning process. The college has 2 academic blocks with 8 classrooms each, Science Block, Skill Enhancement Block, Administrative Block, Admission Block, Library Block, Computer Science Block, Sports block, and NSS/NCC/Medical Aid Block, Boys Hostel and Girls hostel. One academic block having 12 classrooms is under construction.
3. 95% of classrooms, computer labs, conference halls, and seminar rooms are ICT-enabled with the latest LCDs, projectors, audio systems, Wifi, and Backup.
4. The College Library is fully automated using SOUL 2.0. The library subscribes to the N-List and has a dedicated LAN network for circulation, cataloging the OPAC terminal.
5. The institute has constantly been checking the current needs, and accordingly, the internet bandwidth is upgraded from time to time. The college has more than 250 Mbps internet bandwidth from different Internet Service Providers (ISP). To the already available 05 Mbps line from the University of Kashmir and 50 Mbps lease line from Bharat Sanchar Nigam Ltd (BSNL), the college has recently boosted the internet bandwidth by purchasing about 200 Mbps from Jio. The college upgraded the internal networking to distribute the internet connection to administration block, departments, classrooms, browsing centers, laboratories, classrooms, conference hall, and auditorium. In 2021, the college purchased high-capacity Wi-Fi routers to ensure that the whole campus gets Wi-Fi connectivity accessible to students/faculty.
6. The Department of Physical Education manages the available sports infrastructure, including 2 Badminton courts, Cricket Ground, practice net turf wicket, Football ground, Kabaddi/Kho Kho field, Table Tennis for boys, Table Tennis Hut for girls, Yoga parks (Boys/Girls), Volleyball 2 sets, Gymnasium and long/High jump court.
7. The college has well-established systems for maintaining and utilizing physical academic and support facilities. Committees are established for decision-making to upgrade and maintain the same. Various committees like the advisory committee, purchase committee, development committee, landscape

development committee, store committee, internal audit committee, sports committee, and library committee help in formulating the maintenance policies.

Student Support and Progression

1. Many students have benefitted from the financial assistance provided by the college in addition to the government scholarships available to the students. The college has a scheme called financial aid to support marginalized students in the continuation of education and to reduce the dropout rate. Students in SC/ST/OBC categories receive special financial assistance from the government.
2. The facilitation center for PMSSS (Prime Ministers Special Scholarship Scheme) is established every year in the college. The center deals with the implementation of the Prime Ministers Special Scholarship Scheme for J&K Students to pursue undergraduate studies outside the State of Jammu and Kashmir.
3. The college has active students' grievance redressal mechanisms that help them seek redressal for complaints, including those about sexual harassment and ragging. Grievances are received through both online and offline modes.
4. The number of students seeking admission has increased over the last five years, however new NEP 2020 the admission has been restricted to 740 by the Jammu and Kashmir higher education department. There have been a significant number of students graduating from college and pursuing higher education in different institutions of the country.
5. GDC Kupwara also facilitates students' representation and engagement in various administrative and co-curricular activities by the active participation of the students.
6. The institution has various co-curricular, cultural, and sports activities to ensure the holistic development of the students. Students actively participate in extension activities through NCC, NSS, etc.
7. 253 sports and cultural events have been organized in the College over the last five years.
8. The institution has produced thousands of alumni since 1988, the year of its inception. The institution has started the process of registering the Alumni association of GDC Kupwara.
9. Soft skills, life skills, ICT skills, and other co-curricular courses are periodically conducted by the College to enhance and enrich the learning outcomes.
10. Pre-admission counseling sessions are organized every year by the Admission Committee in collaboration with the Psychological cum Career Counseling and Placement Cell of the college.
11. Browsing center, Reading room, library services, Girls common room, Hostel facilities with recreational facilities and sports facilities Health/hygiene facility are available for the students.

Governance, Leadership and Management

1. The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising members of teaching faculty and non-teaching staff are involved in curricular and co-curricular affairs and administrative functions of the institution. Within the hierarchical structure of governance, the institutional decision-making process is democratic and collective. The principal delegates the authority to the HODs, Coordinators, NSS Officers, NCC ANO, Hostel Wardens, Conveners of committees, and Student Representatives.
2. A systematic decentralized approach is followed for institutional governance involving core committees of IQAC, Advisory, Development, and Purchase committees.

3. Regular meetings of various committees for timely deliverance of student support services and policy matters are organized.
4. The Governance of Govt. Degree College Kupwara is marked by transparency, inclusivity, and accountability. Feedback from various stakeholders like students, teachers, parents and alumni is invited through online and offline feedback forms. It is then analyzed, and appropriate action is taken and shared with the stakeholders. The link for online feedback is <https://gdckupwara.edu.in/Header/Feedback.html>
5. Effective grievance redressal mechanism in place through online and offline modes.
6. For effective and transparent management online e-governance systems like College Website, Centralized Personnel Information System (JKCPIS) for Administration, Online Payment system (Paysys), Budget Estimation Allocation system (BEAMS), Gem Portal, JKtenders.gov.in for Finance and Accounts, College website and examination portal of the University of Kashmir, NSP for Student Admission and Support Examination are used in the institution.
7. The College follows performance appraisal procedures as per the norms of the Government. Accordingly, each employee is expected to fill an Annual Performance Appraisal Report (APAR) and submit it to the concerned authority.
8. The existing Government welfare schemes are applicable to the staff of the College.
9. The college has established strategies for the mobilization of funds and the optimal utilization of resources. The College applies for funds, with detailed proposals and estimated budget under various schemes. Funds are approved after scrutiny by the sanctioning authority. The disbursement and optimal utilization are overseen by the Principal, and special committees like College Advisory, Purchases, and Development committees.

Institutional Values and Best Practices

The institution has distinctive characteristics with certain innovations and best practices as such as:

1. Government Degree College, Kupwara is situated in a far-flung area of UT of Jammu and Kashmir. Most of the students come from marginalized sections of society and a good number of students come from Keran, Machil, Karnah areas located on the Line of Control. The college is providing hostel facilities and other services for these students.
2. From April 2020 to November 2020, the institution has provided the isolation and quarantine facilitation centers to the administration to tackle the situation covid-19. For this purpose, the college buildings with the full facility of boarding and loading arrangements were used. the institutional administration has received almost 10 thousand students, businessmen, and others from other states. Staff members and NSS and NCC volunteers of the college helped the district administration with these services. NSS and NCC units also conducted awareness programs among the masses about appropriate behavior to tackle the virus and to go for the covid vaccine.
3. Registration of new web domain with India Education & Research Network ERNET (www.gdckupwara.edu.in) and its subsequent hosting was done. Integration of web domains with Google G-Suite under Educational License was achieved.
4. It has always been the endeavor of the institution to provide logistic support services to the community, local schools, and administration. For these purposes, the various activities were organized by the institution. On different occasions Computers, printers, chairs, whiteboards, steel racks, notice boards, matting, lockers, etc. were donated to Adopted Schools. The college administration organizes indoor sports activates, play-way teaching activities for the students of adopted schools to give them exposure to the college environment.

5. Due to the prevailing situation in Kashmir, It felt by the institutional administration to organize initiatives that inculcate a sense of national integration among the masses in general and the enrolled students in particular. In this regard, a good number of programs were organized by the institution.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE KUPWARA
Address	Bohipora Kupwara Jammu and Kashmir
City	Kupwara
State	Jammu And Kashmir
Pin	193222
Website	https://gdckupwara.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Mohammad Farooq Rather	01955-9419036917	9419036917	01955-25215 5	kcollege786@gmai l.com
IQAC / CIQA coordinator	Abdul Rashid Shiekh	01955-9419069496	9596272805	01955-02521 55	iqac@gdckupwara. edu.in

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-03-1988

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jammu And Kashmir	University of Kashmir	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	08-04-2003	View Document
12B of UGC	08-04-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Bohipora Kupwara Jammu and Kashmir	Rural	19.88	5406.18

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA,Computer Applications	36	Class XII	English	30	29
UG	BCom,Commerce	36	Class XII	English	80	78
UG	BA,Arts	36	Class XII	English	410	279
UG	BSc,Science	36	Class XII	English	220	216

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				2				51			
Recruited	1	0	0	1	2	0	0	2	16	1	0	17
Yet to Recruit	0				0				34			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				17
Recruited	14	3	0	17
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				33
Recruited	27	6	0	33
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	12	1	0	14
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	2	0	0	3	0	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	18	2	0	20
M.Phil.	0	0	0	0	0	0	4	1	0	5
PG	0	0	0	0	0	0	10	3	0	13

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	332	2	0	0	334
	Female	268	0	0	0	268
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	38	63	41	29
	Female	21	25	28	18
	Others	0	0	0	0
ST	Male	17	39	23	26
	Female	9	16	19	9
	Others	0	0	0	0
OBC	Male	16	28	17	23
	Female	14	17	9	17
	Others	0	0	0	0
General	Male	317	469	343	316
	Female	288	320	297	285
	Others	0	0	0	0
Others	Male	23	21	18	18
	Female	7	13	9	14
	Others	0	0	0	0
Total		750	1011	804	755

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
203	203	203	190	190
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2471	2476	2314	2165	1950
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
276	276	276	276	276

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
792	917	804	755	755

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
70	63	74	75	63

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
70	64	74	75	64

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 20

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
184	118.76	177.87	105.53	186.91

4.3

Number of Computers

Response: 115

4.4

Total number of computers in the campus for academic purpose

Response: 96

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college ensures effective curriculum delivery by following the academic calendar provided by the affiliating university (University of Kashmir, Srinagar). The faculty analyses the needs of the students before the commencement of every semester and plans curriculum delivery as prescribed by the University of Kashmir in such a way that it includes different activities related to the designed syllabus. Heads of all the departments submit a workload statement at the beginning of every semester, over which the general timetable is prepared. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, PowerPoint presentations, quizzes, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher-order cognitive skills, such as critical analysis, problem-solving, evaluation, and synthesis. The periodic tutorial/class test / MCQ examinations are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker/advanced students are helped through remedial classes. Teachers put in all efforts to ensure quality-education delivery. In addition, faculty works in synergy to support sustained academic growth. The new examination pattern introduced by the affiliating university is being strictly adopted by the college. The curriculum is enriched by the participation of our teachers in the Board of Studies, Meetings, Seminars, Conferences organized by the affiliating university from time to time. The effective delivery of the curriculum includes a wide variety of steps like work culture, supervision, and revision through periodic meetings with the principal, faculty, and students. The college has taken the following initiatives for effective curriculum planning, development, and delivery. CBCS model as per the University norms is in operation to prepare a planned work schedule with a consideration of due weightage for each paper and the number of hours allotted as per University guidelines. The college library is enriched every year with the latest books prescribed for undergraduate courses. Also, essential books related to various competitive exams like GATE, NET, JAM, KAS, IAS, etc are continuously added to the college library. All the laboratories are upgraded annually as per the requirement of the curriculum. Subject tours and industrial visits are organized to provide practical exposure to the students. Seminars, debates, quiz competitions, and workshops are being organized. skill-oriented courses are offered to the students for enhancing their skills and access to jobs in national/international job markets.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institute is affiliated with the University of Kashmir and implements the curriculum prepared by the University of Kashmir. The institute has developed a structured and documented process for implementing the curriculum. The internal quality assurance cell (IQAC) of the college in consultation with the heads of departments, timetable committee, examination committee prepares the academic calendar of the session and incorporates components like theory, practicals, tutorials, student seminars, extension activities and reflects same in college brochure, website, and notices for information of students. Moreover, the examination calendar is notified by the affiliating University from time to time. Under the choice-based credit system (CBCS) pattern, the college has already introduced internal assessment tests and class tests to evaluate the academic performance of students in the curricular aspect. The dates for these tests are being notified by the Examination Committee and concerned Departments through website and notice boards. The aim of these assessments is to ascertain their academic potential and regularity and punctuality in their classes. The Departments keep track of educationally weaker students and their demands like the conduct of remedial classes, individual attention is given by the concerned faculty. It has also been found that said reforms have improved the attendance and punctuality of the students. Moreover, most of the Departments have introduced innovative methods of evaluation like Open Book Tests/ Google quiz, online examinations, etc. The even semesters of U. G. are evaluated to OMR-based multiple-choice examination pattern and the odd semesters are evaluated through descriptive and theoretical modes of examination. All the faculty members of the college are directly involved in the paper setting, evaluation, and conduct of the examination. IQAC and Academic monitoring committee periodically monitor the coverage of syllabus, quality of question papers and assignments, preparation of answer schemes, the progress of the lab sessions, etc.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
Response: 100	
1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.	
Response: 4	
File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years											
Response: 2											
1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.											
<table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2020-21	2019-20	2018-19	2017-18	2016-17	2	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17							
2	0	0	0	0							
File Description	Document										
Institutional data in prescribed format	View Document										
Brochure or any other document relating to Add on /Certificate programs	View Document										
Any additional information	View Document										

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 1.42**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
175	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

The cross-cutting issues are included in the curriculum on regular basis through affiliating university. The issues related to the environment and sustainability have been integrated into courses of Environmental Studies, Chemistry, Zoology, Botany, Geography, and Disaster Management. Courses that teach human values in its curricula are Political science, Commerce, English, Education. Professional ethics are integrated into the courses of English, Commerce, and Education subjects. The college offers a separate skill course in Gender sensitization. Renewable Energy and Energy Harvesting as a Skill Enhancement course are offered in the III semester for all the students of UG courses. Environmental Studies as a compulsory course is offered for all UG students. It consists of 04 Credits(90 marks) and includes the following important topics in its curricula like Fundamentals of environment, Nature and Natural Resources, Ecosystem, Population and Environment, Biodiversity and conservation, Pollution and control, Energy resources, Environment, and public health, Waste management, Environmental policies and issues, Environmental Ethics. Gender-related topics are included in the syllabus of different core subjects offered by the college: Sociology Core UG Subject (Gender discrimination, gender inequality, gender roles, gender socialization, sexual harassment, domestic violence, constitutional and legal provisions for protection of women in IV semester) Education Core UG Subject (Semester 1 Social issues, Gender discrimination). These courses cover a large spectrum of women-related topics like women empowerment policies, gender development, and violence against women.

In addition, the college continuously sensitizes students and other stakeholders viz-a-viz Professional Ethics, Gender, Human Values, Environment, and Sustainability into the Co-curricular and Extracurricular

Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S. organizes various environment-related programs including tree plantation, village cleanliness, cleaning of rivers, plastic-free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment, and sustainability. World Arbor Day, World Forest day, World Environment Day, N.S.S. Day, etc are organized in the college every year. The college has taken active participation in Swachh Bharat Summer Internship (SBSI) Abhiyan and Swachhta Pakhwada Programmes started by the government. The college takes efforts for the integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., YRC, SVEEP, and Political science department help to inculcate human values among students. National festivals like Independence Day and Republic Day celebrations serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused on and addressed through different activities in the college.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 34.92

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
70	63	74	75	63

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 56.62

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 1399

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected

5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 86.54

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
750	917	804	755	755

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
920	920	920	920	920

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 62.61

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
145	222	164	154	179

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Kupwara district lies in the northern part of the Union Territory of Jammu and Kashmir and is mostly inhabited by rural population. Hence the majority of the students acquiring education in GDC Kupwara belong to rural and economically weaker sections of the society. At the time of admission and subsequently, thereafter every possible step is taken to identify slow and advanced learners through different means via performance at 10+2 level, class tests, group discussions, viva-voce, etc. after identifying these students, a separate timetable of remedial classes for slow learners is drafted by the college administration. Teachers of the college take these classes on regular basis as per the timetable and provide adequate material to these students in order to cater to their learning needs. The faculty members are asked to revise critical topics as per the students' requisition, and provide them additional learning material such as textbooks, handwritten notes, preferably in simple language, and solved question papers. The questions raised in regular classes are also revised in order to clear the concepts of slow learners and pace up their learning levels. Special assignments regarding tough and advanced and critical topics are given to slow learners in order to boost their learning ability. Group discussion and question-answer sessions are conducted to develop the morale of the students and minimize the hesitation of slow learners. These students are also guided as to how to score good marks and improve their overall performance in the session and term-end examination through unique and accurate responses.

Besides slow learners, advanced learners receive sufficient support and encouragement through active participation in programs like debates, quizzes, and essay writing, participation in seminars, conferences, and workshops. The teaching staff continuously monitor their activities and they are encouraged to acquire new skills, knowledge, and information through the internet to bring out their full potential. To nourish their creative skills and talent, through writing wall magazines, college magazines, and different programs conducted by the various departments. A conducive environment is also created to enhance their communicative skills and abilities.

Group discussions are conducted for both slow learners and advanced learners to learn and understand the new dynamics of evolving education system. The focus of these discussions is to prepare the advanced learners to adapt to new realities of dynamic socio-economic, political, and educational environments. Advanced learners are expected to strive for higher goals and targets. The institution has been putting continuous efforts to encourage and support the learners to be goal-oriented. For the same, counseling through workshops, remedial classes, and in-person meets are also conducted at various stages of the learning process.

In addition to this, the learners are provided with references to the journals, advanced study material. Furthermore, the lectures are given ICT-enabled tools to familiarize the students with newly evolving technology in the field of education and to make difficult topics more enjoyable and easy to understand.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**Response:** 35.3**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

The College has adopted a teaching methodology wherein there is active involvement and active participation of students which we call as **Student Centric Approach**. This encourages students and gives them a sense of confidence. In our classroom a student is not only on the receiving end, which makes student a passive learner, rather our method of teaching is knowledge-sharing type of teaching, where the student is given a chance to share his knowledge as well, what we call as **Knowledge Sharing Approach**. Seminar topics are given to the students, on which the students speak and the whole class and the teachers listen. Then a healthy discussion on the topics are held. It is helpful to overcome the stage fear, which is a common problem with the students, and it also improves oration skills. This methodology provides a chance for every student to comprehend on the topic. This methodology prepares every student irrespective of its learning abilities for future challenges as well as for the examinations. This methodology is expected to give better learning outcomes.

Feedback from studnets on the teaching-learning process and teaching methodology etc is taken at the end of each semester. It proves helpful in plugging the loopholes, if any, in the teaching-learning process and improves the academic atmosphere in the institution.

Our classrooms are fully equipped with audiovisual devices viz. interactive panel boards, LCD projectors, internet facilities etc. and our teachers make full use of these tools to make the teaching-learning process more vibrant. Our teachers also make use of ICT tools viz. Zoom App, Wise App, Google Classroom, Teachmint App., etc. Due to the Covid-19 pandemic, our teachers made full use of these tools and conducted online classes, exams, tutorials, etc. by using these apps. Guest lectures are also encouraged.

Our students remain involved in co-curricular activities like NSS, NCC, and sports activities which make them fit and healthy. It inculcates discipline, team spirit, and social involvement of students, which prepares them as good administrators, good leaders, and responsible citizens with good moral character and with community feelings.

Besides, some skill courses are also taught, viz. Apiculture, Sericulture post-harvest technology, Electric circuits, and Networking skills, International Business, Banking and Insurance, English Writing Skills, Computerizing Accounting, Green Chemistry, Plane and Solid Geometry, Modern Physics, Remote sensing, and Societal Geology, Fundamentals of Disaster Management, Seed Technology, Architecture of Kashmir, Practical and Commercial Arabic, Sociology of crime, Learning skills of Drama in Urdu, Renewable Energy, and Energy Harvesting, etc. that make them skilled. This enables them to earn some amount and gives some economic independence. This money can be utilized for their study and lessens the burden on their parents. Some can even carry forward it as their profession.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The college has embraced ICT for improving the teaching-learning process in the college. GDC Kupwara uses ICT for developing course material, delivering and sharing content; communication between learners, teachers, and the outside world; creation and delivery of presentation and lectures; administrative support, student enrolment etc. The college has upgraded all the lecture halls, auditorium, and conference hall with the latest technology by installing around 18 high-end dual flat panels/digital boards. In addition, the presence of 103 Desktop Computers, 12 LCD projectors augments the ICT facilities. All the devices are connected to High-speed internet connectivity through Jio and BSNL Leased Line with a Power backup facility of 100KW to support the ICT-enabled delivery in the college. The college ensures periodic up-gradation and maintenance of the ICT gadgetry installed on the campus. Moreover, the college is also integrated with the National and Regional EDUSAT Network. The college has a state-of-the-art studio for the recording of Lectures and e-content. Internet networking in the college ensures inter-Department connectivity for effective resource sharing. E-resource cell established in the Central library helps slow learners and advanced learners enhance their knowledge base according to their requirements. The college has a very vibrant website and, as a part of the digital initiative, shares e-resources and e-content from local (UOK-EMMRC, IUST, NIELIT etc.) national resources (NPTEL, CEC, e-PGPathshala, SWAYAM etc.) with students. The college has ensured that students are engaged in effective teaching-learning processes using different online platforms like Google Classroom, WiseAPP, Teachmint, Zoom, and Google Meet, youtube etc., during COVID-19 enforced lockdown and otherwise as well. The teachers of this college have been actively involved in creating e-content for UG students of Kashmir as a part of the digital initiative by the Higher Education Department, UT of Jammu and Kashmir. The teachers have been encouraged to participate in training (Webinars, FDPS etc., offered under P MMMNT banner), and Annual Refresher Programmes in Teaching (ARPIT) programmes etc., offered on the SWAYAM to get first-hand experience of virtual learning and efficient use of advanced ICT programmes/tools to improve the teaching-learning process.

The related documents are provided as additional information.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 35:1**2.3.3.1 Number of mentors**

Response: 70

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 99.38

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 27.89**2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
26	21	20	16	13

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.81

2.4.3.1 Total experience of full-time teachers

Response: 407

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college conducts the internal assessment of students having subjects with practical/ tutorial as one of the components. The college adopts affiliating university's guidelines for mode and method of examination; the mechanism is very robust and transparent as far as frequency of the test and its way is concerned. The internal assessment is categorized into practical (for science subjects) and tutorial (for non-science subjects, including languages). Erstwhile to conduct of examination, the coordinator (internal assessments) issues a proper notification/ date sheet. In compliance with the datasheet, the heads of various departments make necessary arrangements for the conduct of the examination. The maximum marks in an internal assessment for science subjects are distributed among multiple components (theory-experiment, practical file, and viva voce); for non-science subjects, the same procedure is adopted except the experimental part. The college maintains a record of the notices/date sheets, award rolls, answer scripts, and students' attendance. The same could be shown to the students if demanded by them in case of any grievance on their part. The tests are given both formatively as well as summatively. Formative assessments bring in a streak of continuous comprehensive testing that builds their ability and prepare them for the final examination. Only questions relevant to the subject's objectives, ranging in rigor from simple to difficult, and scaffolded (building on the students' prior knowledge) are asked when it comes to question paper framing. This scheme of assessment applies to subjects that have a practical/ tutorial as one of the components. Internal exams are conducted for these subjects as well. The awards in all such cases are sent to the college's coordinator Examinations for onward uploading of the same on the affiliating university's portal. This is done by the data entry operator of the college IT Cell, who the university deposes to assist the college in admissions, examinations, etc. The college faculty also can and do upload the awards themselves by using evaluator IDs allotted to them. After the awards are uploaded on the university portal, a draft copy is sent to the faculty for cross-checking. Only after a cross-check is done on part of the teacher concerned, the final awards are submitted.

Over the past one and a half year, due to COVID-19 enforced national lockdown, the conventional methods have been substituted by online methods. The tests have been administered on Google Classroom and apps like Teachmint, Wise etc. All the faculty members take recourse to such online tests (Formative) regularly. If students miss internal assessment due to valid reasons like health issues, lockdown, etc. they are given the benefit to undergo the supplementary test, after proper approval from the competent authority of the college. Proper notifications are issued in all such cases which are uploaded on the college website

or the official Facebook Page/handle, and WhatsApp hotline groups. This way, they get to know about the dates of the ensuing theory / internal practical exam.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Most of the grievances related to the examination are received by the examination cell after the declaration of results by the University of Kashmir. The errors in their results like marks of the internal assessment, attendance sheets, errors in the bio-data etc. are immediately addressed, corrected, and quickly disposed of for onward submission to the university by the convener examination committee. Each and every superintendent and the staff member concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. The relevant documents/testimonials are submitted through the proper channels to Controller Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations, and doubts if any. As per internal practical tests are concerned, if any student pinpoints any academic discrepancy viz a viz conduct of tests, the concerned teachers wholeheartedly show their concern, and attention is given to the student grievances. The evaluation of the answer scripts is also assigned to the college faculty. The awards are uploaded on the affiliating university's e-awards portal which helps in the timely, transparent, and error-free declaration of results. The projects, internships of the field-based courses are also carried out by the college, the external examiners are appointed by the affiliating university from the different colleges and universities. The grievance redressal is done through the online/offline mode of the college, IT cell, and examination committee of the college. The grievances are redressed in an efficient and time-bound manner. The shortage of attendance is dealt with in accordance with the university statutes notified from time to time.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Program outcomes encompass a broad spectrum of knowledge, skills, abilities, and attitudes that students acquire during the pursuit of undergraduate courses in the college. Govt Degree College Kupwara offers a

number of programs in Science (BSc), Humanities(BA), Computer Applications (BCA), and Commerce (Bcom), each of them with unique and well-defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the College website.

However, they also have some common outcomes that are summarised here.

Govt Degree College Kupwara has created an ecosystem for learning beyond the classroom and through numerous other co-curricular and extracurricular activities.

Teachers inculcate among students a quest for knowledge that lasts for a lifetime while simultaneously training them in the art of self-learning. We impart the attitude to keep learning, remain updated and readily adopt new developments in technology and in their subject matter.

Students are taught to identify, formulate, and analyze real-life problems, design and develop solutions and reach valid conclusions using basic principles of their subjects.

Training in critical thinking enables them to understand and analyze contemporary societal, environmental, and cultural problems. Students learn to ask questions and test possible answers.

Students are guided to responsibly interact with the planet, maintain natural resources, work towards sustainable living, and avoid jeopardizing the ability of future generations to meet their needs.

Enhancing their communication skills allows them to exchange ideas, thoughts, knowledge, and information effectively in the language of their choice.

Working in departmental and societal activities fosters students' team spirit and brings their leadership qualities to the fore. Students learn to embrace plurality, respect others' views, mediate disagreements, and arrive at conclusions while maintaining professional and life ethics.

Govt Degree College Kupwara instills among students allegiance to constitutional values to mold them into empathetic, informed citizens.

We empower students to become future teachers, entrepreneurs, scientists, soldiers, and administrators with motivation. They acquire the ability and sensitivity to lead India to strengthen its place in the community of nations.

Finally, the skill courses enhance the technical skills of the students to enhance their employability in different areas.

Mechanism of communication of Programme and Course Outcomes:

The College has well-designed and effective mechanisms to communicate program and course outcomes to all stakeholders, which are:

Fresh applicants can get the requisite information from the college website as well as from the prospectus.

At the time of admission, the Counselling Cell and Students' Help Desk also apprise students of what to expect from various courses.

The outcome of courses is clearly outlined during the common Orientation Day organized on the opening day of each academic session. This is further reinforced in the orientation programs organized separately by each department.

We believe that in order to become productive citizens, our students must be equipped with all necessary skills. Course outcomes are kept in focus while designing extra and co-curricular activities for students.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

At the beginning of each semester, the subject teacher conveys program outcomes and course outcomes at the introductory classes of respective subjects. Program outcome and course outcome are also available on the website of the college <https://gdckupwara.edu.in/images/LO.PDF> for the information of students and teachers. The copies of the syllabi for all the courses are kept in the college for all the teachers and students. The student and teachers can download the syllabus from the website of affiliating university <https://www.kashmiruniversity.ac.in>. The same link is also available on the website of the college www.gdckupwara.edu.in

The following process is used to evaluate program outcomes and course outcomes by the institution:-

The institution conducts written examinations for every semester to check whether the stated objectives of the curriculum are achieved. Class tests are arranged to gain confidence in the relevant subject and the weaker areas are identified and discussed with the student. Each faculty observes the development of the students, provides counseling if required, calculates the attendance. The cumulative record about the progress or the outcome of the efforts made by the institution is recorded in the form of a progress card. Apart from the written tests, home assignments are given to the students to enable them to gain more knowledge on the subject. The subjects in which the student performs weakly are taken for remedial classes. Regular seminars, debates, case studies, quiz competitions of the relevant subjects are conducted in the college to make learning an integrated and interesting process.

Various departments and committees organize inter-college seminars on different topics and important days from time to time to motivate and appreciate the students to perform and aim higher in their subjects.

Extension activities such as awareness rallies, cleanliness campaigns enable the students to think out of the box and be creative, proactive and inculcate the values of ethics in students. As a result of this continuous

and constant mentoring of the qualified and enthusiastic faculty members, the institution was able to make many student score distinctions. The Institute provides opportunities to students to exhibit their understanding through the medium of expression i.e. oral or written. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating. Extra-curricular activities such as Awareness/celebration day, Women's day, Constitution day, Voter awareness day, AIDS awareness are regularly organized in the college.

Evaluative tools such as (i) Unit test in each month as decided in the syllabus (ii) presentations (iii) Quizzes or objective questions, if needed. (iv) Quarterly examination (v) Model examination (vi) Field/Project work for some courses is conducted regularly.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 65.99

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
774	687	605	428	438

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1384	857	1146	616	612

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.53

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	17	17

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 0**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.8**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
06	15	13	10	11

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

In last five years, the college conducted various extension activities in the neighborhood community, that helped to sensitize the students towards social issues which the people are facing with and these activities also helped for the community development. The College NSS units, Red Ribbon Club, career counseling cell and seminars, and debates committees conducted activities regularly for the benefit of students and for the benefit of the local community. Awareness programs, Drug de-addiction programs, Yoga awareness, Swachhta campaigns, environmental sensitization, blood donation camps, Seminars, plantation drives, women's hygiene, etc., are conducted in the neighborhood community. Our faculty along with the NSS volunteers also carried cleanliness drives for the cleaning of water bodies, which is an important community service. College also has opened a Legal Aid Clinic where a legal advisor is deputed by the Legal Services Authority District Kupwara, where the students are given free legal aid particularly the girls who face harassment, domestic or other kinds of oppressions/violence.

The involvement in the activities keeps the students abreast with the problems the neighborhood communities and underdeveloped societies are facing. Our college has adopted two tribal villages where literacy and economy are low. When our volunteers carry out extension activities in these tribal areas they learn about the culture, traditions, their professions, and above all their social and economic problems. It instills empathy for the community and destitute, leadership qualities, and problem-solving skills in them. Such students prove good administrators of tomorrow.

Blood donation camps were organized by the NSS and Red Ribbon Club of the college, for the blood bank of sub-district hospital Kupwara. 58 pints of blood were donated which were transfused to those pregnant ladies, surgery patients, accident and trauma patients, etc. who were unable to arrange blood for such patients.

College also conducts seminars and awareness programs that too prove helpful for the community. Mass Awareness programs on Prime Ministers Special Scholarship Scheme (PMSSS) are conducted every year to reach out to the people. Aspirants across the District are invited for this awareness program. College has opened a facilitation center where students from all parts of the District Kupwara are facilitated.

Employment Mela, Kissan Mela, and UDDAN recruitment drives were organized where the youth of the District are fully acquainted with the self-employment schemes and avenues.

The college has adopted govt middle schools in the neighborhood of the college. The college donates sports equipment, lab equipment, office items, furniture, matting, etc. from time to time. We also provide buses for their trips. Our faculty from different departments arrange extension lectures for these students, which they deliver in their schools. We also invite them to our seminars, debates, and other programs.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 5

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 49

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	7	13	7	3

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 22.95

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
741	470	745	500	205

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 15

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	7	4	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 8

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	00	00	00	03

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college campus is spread over 19.88 acres of land with 5406.18 sq.mts built up area has sufficient infrastructure in terms of academic blocks, classrooms, laboratories, seminars halls etc. Following is the list of infrastructure and academic facilities available in the college.

<i>S.no</i>	<i>Name of Facility</i>	<i>Quantity</i>
1.	Administrative Block	1
2.	Admission Block	1
3.	Science Block	1
4.	Library Block	1
5.	Academic Blocks (Note: One under construction)	4
6.	Class Rooms (ICT enabled)	24
7.	Music lab	1
8.	IQAC Office	1
9.	Drawing Hall/Catering Lab	1
10.	Seminar Hall/ Conference Rooms	4
11.	Auditorium (State of art auditorium with side rooms, Audio and Mike System. Podium with Projection System LED display, Air Conditioned)	1
12.	Legal aid clinic	1
13.	Science Labs	8
14.	Examinations Control Office	1

15. Browsing Centre	1
16. Library & Reading Room	5
17. E content Studio/EDUSAT	1
18. Principal's Office	1
19. Office (Establishment and Accounts)	1
20. Department Offices	11
21. Staff rooms	3
22. Placement/Counseling room	1
23. Water Purifier facility	04 Points
24. Kitchen	2
25. Girl's Hostel-Rooms	10
26. Boys Hostel-Rooms	10
27. Day care room	1
28. HoD Rooms	9
29. Central Stores	3
30. NCC/NSS Room	2
31. Girls common room	1
32. First Aid/ Dispensary	1
33. Stationary shop	1
34. Transport	3 buses
35. Bank counter (Open During admission period)	1
36. Food counters/canteen	2
37. IT Block	1
38. Chowkidar Hut	1
39. Sports club/Gymnasium	1
40. Stationery Store	1
41. Toilet blocks	3
42. vermicomposting plant.	1

43. Botanical garden	1
44. Play grounds	3
45. Tube wells	3
46. Water well	2
47. Parks	2
48. Generator sets (01 DG SET 30KVA, 01 DG SET 15KVA, 5 PETROL 2.8KVA Each)	7
49. Green house	1
50. Guest room/ Prayer room	1
51. Parking Slot	2
53. Aquirium for demonstration	1
54. Solar Power Generator 100 KVA (Wheeling to the Grid)	1
55. Garage	1

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college campus is spread over 19.88 acres of land with 5406.18 sq.mts built up area. The rest is open space, including playground, pathways, parking and gardens.

The following facilities are available in the college for cultural activities.

- State of art auditorium with side rooms, Audio and Mike System. Podium with installed lighting and Projection System LED displays, Air Conditioned.
- Conference hall side rooms, Audio and Mike System. Podium with installed lighting and Projection System LED displays, Air Conditioned.
- Music laboratory with all the music instruments and a professional music teacher.

Sports facility available in the college for both boys and girls student.

S. NO.	SPORTS ACTIVITY	AREA/SIZE
1	Athletics Long jump and triple jump pit	24.75 metre.
2	Badminton	340 sq.ft
3	Chess	200 sq.ft
4	Cricket Ground	210 sq. mts
5	Cricket net practice turf wicket	700 sq.ft
6	Foot Ball	1500 sq.m
7	Kabaddi field	130 sq ft
8	Kho Kho	432 sq ft
9	Table Tennis	240 sq ft
10	Gymnasium	1048 sq ft
11	Powerlifting	1048 sq ft
12	T.T Hut	375 sq ft
13	Volleyball	162 sq ft
14	Yoga	400 sq ft

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**Response:** 100**4.1.3.1 Number of classrooms and seminar halls with ICT facilities****Response:** 20

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 69.8

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
109.19	28.76	124.89	102.71	182.99

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library of Government College Kupwara is automated using SOUL (software for university libraries) of INFLIBNET center Ahmadabad in 2018. All the collections of the Lending section and Reference section are cataloged in the SOUL 2.0 software. The whole collection is bar-coded and duly labeled as per library standards. All the circulation transactions like issue, return, fine, etc. are being carried out through software. One terminal of (online Public Access Catalog) OPAC is available which provides access to the collection through different approaches like title, author, and accession number. Thus, the library is currently using SOUL 2.0 for better service delivery. Some modules of SOUL are for acquisition, circulation, cataloging, patron management, serials OPAC, etc. SOUL has many tools which ease day-to-day operations of the library like ID card creator, spine label creator barcode generation, etc. The library has a dedicated LAN network for circulation, cataloging OPAC terminal. Software for University Libraries (SOUL) is a state-of-the-art integrated library management software. It is designed and developed

by the INFLIBNET Centre and is based on the requirements of college and university libraries. It is User-friendly software developed to work under client-server environment and the latest version of the software i.e. SOUL 2.0 which was released in January 2009. The database for the new version of SOUL 2.0 is designed for the latest versions of MS-SQL and My SQL (or any other popular RDBMS) , It is compliant to international standards such as MARC 21 bibliographic format, Unicode based Universal Character Sets for multilingual bibliographic records. Library Automation reduces the drudgery of repeated manual efforts in library routine work. By use of library automation software collection, Storage, Administration, Processing, and Preservation of library materials become smooth and users get easy access.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 9.11

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
12.77	21.07	9.17	1.04	1.5

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 6.3

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 160

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The regular up-gradation of IT facilities is among one of the top priorities of the college. The college realizes the importance of adequate IT infrastructure for an effective teaching-learning process. Despite the disadvantage of the geographical location of GDC Kupwara (far-flung area of JK (UT)), the college administration has ensured that Infrastructural facilities in terms of physical and software/networking components be upgraded to the best possible extent. After reviewing course requirements, computer-student ratio, budget constraints, working condition of existing equipment, and student grievances, a need-assessment for replacement/up-gradation/addition of the existing infrastructure is carried out at the start of the academic year based on suggestions from faculty members, lab technicians, and the IT in charge. The institute has constantly been checking the current needs, and accordingly, the internet bandwidth is upgraded from time to time. The college has more than 250 Mbps internet bandwidth from different Internet Service Providers (ISP). To the already available 05 Mbps line from the University of Kashmir and 50 Mbps lease line from Bharat Sanchar Nigam Ltd (BSNL), the college has recently boosted the internet bandwidth by purchasing about 200 Mbps from Jio. The college upgraded the internal networking to distribute the internet connection to administration block, departments, classrooms, browsing centers, laboratories, classrooms, conference hall, and auditorium. In 2021, the college purchased high-capacity Wi-Fi routers to ensure that the whole campus has good Wi-Fi connectivity and that the internet is accessible to students/faculty. The college conducts workshops, awareness initiatives, and training programs for academics on using new technology to ensure optimal infrastructure implementation.

The year wise Equipment purchase is tabulated below.

year	Desktop	Printers	Photocopiers	Projectors	LCD's	Flat
------	---------	----------	--------------	------------	-------	------

						Panels
Pre-assessment period	49	04	02	0	0	0
2016-17	**	**	**	**	**	**
2017-18	**	**	**	**	**	**
2018-19	30	01	**	**	**	**
2019-20	**	02	**	12	01	**
2020-21	28	11	01		01	18
Total	107	18	03	12	02	18

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 26:1

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 53.98

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
30.47	45.66	27.40	105.40	186.21

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

The college has well-established systems for maintaining and utilizing physical academic and support facilities. Committees are established for decision-making to upgrade and maintain the same. Various committees like the advisory committee, purchase committee, development committee, landscape development committee, store committee, internal audit committee, sports committee, and library committee help in formulating the maintenance policies.

For the maintenance of the college buildings, the administrative department is requested to provide funds which are made available occasionally under the plan-head. For small repairs and maintenance, the college meets the expenses out of its local fund. The campus is maintained by focal fund employees in the supervision of principal, development, and landscape committee of the college like regular cleaning of the water tanks, paper garbage disposal, pest control, landscaping, and maintenance of lawns, etc. The caretakers are responsible for the general maintenance of classrooms and the auditorium.

General stock registers and departmental stock registers to record every item after physical verification are maintained. These records are audited annually.

Regular maintenance of computer and science laboratory equipment is done by technical staff along with laboratory attendants headed by the lab in-charges. Outsourcing is done for maintenance and repairing of IT infrastructures such as computers, internet facilities including Wi-Fi and broadband. Lab and Internet facilities are maintained by the computer lab-in-charge and the teachers of the BCA department. The auditorium is maintained by the technical staff. Electrical equipment is switched off after use and classrooms/labs are locked in the evening. Students are sanitized to take care of the college property. Computers are shut down after use. However, cartridges and ink purchase is done out of the college local funds.

College local fund employees maintain wooden, furniture, electrification, and plumbing. Regular maintenance of water coolers and water purifiers is done by outsourcing agents. For furniture repairs services of some technically trained persons are hired to do the needful and the expenses are met-out out of the college local funds. For equipment installed in various labs and other units of the college, the maintenance and upkeep are ensured out of college funds. For computer maintenance, college goes for out-sourcing.

The maintenance of the reading room and stock verification of library books is done by the library committee and the library staff headed by the librarian.

For vehicles, the maintenance grant is allocated by the government under a separate budget head. For maintenance and upkeep of the infrastructure, out-sourcing is solicited for and costs are met out of the college funds. Equipment maintenance is also carried out through out-sourcing and the expenses are met-out out of the college local funds.

For uninterrupted supply of electricity to computers, photocopiers, and other electronic items and for ensuring a constant supply of water two diesel generators have been procured by the college which is ensured to remain in full operation.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 21.3

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
167	1473	524	327	49

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 7.76

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
539	40	218	56	66

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 44.24

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1969	720	1300	430	710

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years				
Response: 0.53				
5.2.1.1 Number of outgoing students placed year - wise during the last five years.				
2020-21	2019-20	2018-19	2017-18	2016-17
6	10	2	0	4
File Description	Document			
Upload any additional information	View Document			
Self attested list of students placed	View Document			
Institutional data in prescribed format	View Document			

5.2.2 Average percentage of students progressing to higher education during the last five years				
Response: 33.71				
5.2.2.1 Number of outgoing student progressing to higher education.				
Response: 267				
File Description	Document			
Upload supporting data for student/alumni	View Document			
Institutional data in prescribed format	View Document			

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 51

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
19	09	07	14	02

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The College provides a platform for the students to actively participate in the various academic and administrative bodies which empowers them in gaining leadership qualities. The students act as members of different committees. The members bring forward the views and suggestions of the entire class with respect to faculty, subjects, syllabus methodology, and other related activities. The participatory mechanism facilitates the students representation in various academic and administrative bodies/committees, these include;

Internal Quality Assurance Cell (IQAC)

Boys/Girls NSS Committee

NCC Committee

Prevention of Sexual Harassment Committee

Anti-ragging committee.

Library committee

Hostel committee

The Class Representatives act as spokesperson of their classes and convey any grievances to the concerned authorities for any solution thereof. She/he plays an important part in encouraging and motivating students to participate in existing student-oriented programs of the college such as seminars and debates, Sports events, National Festivals, NSS activities, NCC activities, extension activities, etc. The student representatives help in maintaining discipline in the college campus by encouraging students to follow the rules and regulations of the college.

The meeting of the Principal with all the classes is conducted regularly in a phased manner so as to redress the students' grievances and take students' suggestions for policy framing. The student representatives always manage the stage in almost all the cultural and other extracurricular activities carried out inside the college or in extension activities outside the college. One student based on his experience is designated as student Under-Officer/Senior under an officer who leads the NCC contingents, one student in each NSS unit is unit representative in addition to NSS Programme Officers is designated to execute the NSS programs with efficiency. Student contingents represent the College in National Youth Parliaments, Republic Day, and Independence Day celebrations in and outside the College.

File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 10.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	8	11	18	7

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institution has produced thousands of alumni since 1988, the year of its inception. The institution has started the process of registering the Alumni association of GDC Kupwara. The IQAC of the College has two alumni representatives as members whose suggestions and Support have enriched the activities of the IQAC. The College has always looked forward to a meaningful and valuable association with its alumni. The alumni are invited for all-important College events and programs. To sustain this spirit, almost all the departments of the College organize alumni get-togethers. Interactive meetings with the alumni are organized by the departments, who counsel the present students regarding career options and future choices pertaining to academic pursuit or vocational engagement. Alumni meetings are conducted annually in the college. The main objective of the Alumni Association is to reach out to the alumni to create and strengthen the bond between them and the institution. The college has collected detailed contact information of the College alumni. Periodic surveys were conducted to gather information regarding academic progression, current job profile, and other information from the alumni. A proper record of all the data is maintained. The Online Alumni registration portal is also available on the official website of the college. 274 alumni have registered through the same online registration portal. The College honors its distinguished alumni in special programs and events. Some alumni have joined the College as teaching and

non-teaching staff and their interaction with the students is very inspiring. Alumni participate in all the welfare activities and policy-making projects from time to time. The college always seeks the opinion of alumni regarding all such policies. alumni participates in Annual Review Meetings with respect to course review, content monitoring. Alumni also participate in seminars, sports activities, and cultural programs organized by the college.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

College developing into an institution of excellence and a lighthouse of genuine, reliable, and unbiased knowledge leads to enlightening of minds and help students to meet economic, social, and environmental challenges and to become active participants in shaping the future world.

Mission

- To impart quality education for the all-around development of students.
- To foster interest in research and inquiry.
- To develop community sense through extension work.
- To inculcate moral values and leadership qualities among students.
- To promote peace and harmony for better work.

The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising members of teaching and non-teaching faculty are involved in curricular and co-curricular affairs and administrative functions of the institution. The HODs are authorized to monitor the routine strategies to nurture the intellect of students. The administration encourages them and supports them at all levels. The institution administration leaves no stone unturned to create an environment of equity and democracy to run the institution in a smooth and satisfactory manner. The leadership and management of the College endeavors to continuously equip the students with a mature mind and heart, capable of critical thinking, innovation, and experimentation, which will enable them to become leaders in transforming society. The Governing Body of the College is extremely supportive of any infrastructural requirement and proposal for all academic projects. The distinctive approach of the College as also reflected in the contributions of its pass-outs in research, education, innovation, and community outreach in different walks of life, has further inspired our students and other stakeholders to transform our attitude towards how the world is understood, how knowledge is created, shared, interpreted and the way global issues are solved to ensure peace, progress and prosperity of the nation. The diversity in the courses, modern ways of teaching-learning processes and implementation of CBCS has been the strength of the College which has marked a paradigm shift in the whole educational process. The introduction of new market-oriented, entrepreneurial courses and applied branches of the traditional programs have been the achievements of its governance despite being a government college where the decision-making processes are largely controlled by the Government. The College management has set objectives for itself both short term and long term which has been progressively attained over the years. The College management in coordination with students, alumni, the parents, and the community aspire to upgrade the College into an institute of excellence.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and

participative management**Response:**

The Higher education department gives sufficient freedom to the Principal, who is the academic head of the institution to function in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the academic year. The list of committees is displayed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. Participative decision-making ensures the total participation of all the people concerned. The office administration of the College consists of Head Assistants, Senior Assistant, Junior Assistant, and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. The Administration is always open to discussion with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process. The central task of the IQAC was to structure out the parameters for evaluation of the academic standards of the College. In the first meeting, the members decided to deploy a feedback system for both the students and staff of the College. Subsequently, the IQAC has been monitoring academic performances and making policy decisions regarding the formation of more efficient timetables and effective evaluation systems for internal assessments. Decisions regarding the admission process, academic coordination between different departments, conducting the examinations, and promotion of research and extension activities have also been taken. The Principal and the Governing Body members have been persistent in their efforts to enhance the quality of the College in perspective management.

6.2 Strategy Development and Deployment**6.2.1 The institutional Strategic / Perspective plan is effectively deployed****Response:**

The College has a strategic plan/perspective devised for effective implementation. Institutional Development Plans are framed in which the construction, academic augmentation, and infrastructural requirements are projected in order of priority. The plans are submitted to Govt. for approval. The institution has successfully applied for grants from Govt. under different schemes. The College also generates local grants through different sources:

- A new Academic block is under construction in the College.
- Grants have been received for the maintenance of existing Blocks.
- The laboratories, establishments, and facilities have been renovated.
- All the classrooms have been modernized by installing high-end ICT gadgets.
- Vertical constructions are being promoted for optimum space management in the campus.
- Ample amount is spent on landscape development and green campus development.
- Non-conventional sources of energy are being promoted in the campus.

- Gender-specific facilities have been ensured by providing separate staff room, washrooms, recreation rooms, and sports facilities.
- Equal opportunities for all the sections of the students have been ensured.
- Disabled friendly infrastructure has been taken care of.
- More facilities like psychological counseling, career counseling services, residential facilities in hostels, library services, and health services have been upgraded.
- Laboratory equipment (consumable & non-consumable) has been upgraded and high-end equipment has been purchased and optimally used.
- Introduction of new subjects at the undergraduate level.
- Permanent posts have been sanctioned and more permanent staff has been provided by the UT Government.
- Participation of teachers in FDPs, PDPs GOCs, RCs workshops, conferences, seminars, and other capacity development programs has not only been promoted but funded also.
- Participation of teachers at the grassroots for framing policies by way of participating in different committees and sub-committees viz. IQAC, Advisory, Purchase, College Development, Examination, Academic Monitoring, Admission, Library, Publication, Research, Debates & Seminar, Estates, Discipline, Counseling, IT & Innovations, Audit, protocol committees, etc.
- The conveners and members of the committees along with the student representative bodies undertake many reforms and significantly contribute through their constant, autonomous, and meaningful interactions.
- The College provides significant allocations for the generic and domain-specific workshops and training courses for teaching, non-teaching staff, and students for their constant capacity building in terms of communication skills, personality development, work ethos, etc. through either in house programs or field visits, internships, on the job training, etc. Some special practices like student exposure tours, trekking camps, NSS & NCC camps, the Women's Study Cell, Red Ribbon, Eco Clubs, etc. have been funded generously by the College.
- Fully Wi-Fi enabled campus with more than 250 MBPS speed, automated library.
- College website registered and hosted on India Education & Research Network (ERNET) domain.
- Integration of web domains with Google G-Suite under Educational License. G Suite for Education is the set of apps like Gmail (integrated with college domain), Docs, Drive (unlimited storage), Calendar, and more designed with intelligent features that make work easier and bring teachers and students together.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Governing Body: Since the College is a Government college, the administrative control lies with the Department of Higher Education. However, the governance in the College is managed by the Principal with the aid and assistance from different committees, viz. The IQAC, Advisory, Purchase, Development, etc.

Administrative Set-Up: The Administrative Secretary of the Department of Higher Education is at the top of the hierarchical structure. The Principal of the college is the institutional head (DDO), has the authority to spend and release the grants in consultation with College Committees and Accounts Section. The

Principal on the basis of aid and advice of the conveners of the committees frames the Institutional Development Plans (IDP) as per the requirement of the College. The plans are approved by the Administrative Department which in turn releases the funds through BEAMS etc. The funds are kept at the disposal of the Principal. The Principal in turn gets the DPRs from the construction agencies and approves in the joint meetings of the staff and committees. The Principal seeks the aid and advice of different committees like IQAC, Advisory, Purchase, College Development, Library Committee, Academic Monitoring, etc. for the actual requirements of the College and then approves the requisitions. The entire Accounts Section of the College executes the financial processes of procurement, construction, and other requirements.

The Functions of Various Bodies:

The College has a well-established system of various committees that aid and advise the Principal. Each committee viz. IQAC, Advisory, Purchase, College Development, Library Committee, Academic Monitoring, etc. monitor the construction projects already approved and executed by the Government construction agencies and recommend the Principal for the release of funds in favor of such agencies after proper monitoring of the quality and quantity of works executed. In addition to the committees, there are quasi-official bodies like the Staff Council which is the representative body of the teaching and non-teaching staff of the College. The staff council represents the grievances, recommendations, and welfare-related issues with the Principal of the College.

Service Rules, Procedures, Recruitment, and Promotion Policies: The service rules of the teaching and non-teaching staff are the same as reflected in CSR and rules put forth by different regulatory bodies of the UT government. The services rules are governed by UGC regulations as well. The recruitment of the faculty is carried out by J&K PSC on the basis of UGC regulations notified from time to time. The promotion policies are also governed by UGC regulations based on the PBAS and API system of CAS unless specified by the UT government under SROs. The discrepancies in the service promotion if any are forwarded to the Administrative Department. However, the grievances of the staff are managed under the Grievance Redressal Cell of the College.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Welfare Schemes for Teachers:

All the permanent members of the faculty are covered with the following welfare schemes:

- General Provident Fund (GPF). The employees who are appointed prior to 2010 are covered under GPF.
- National Pension System (NPS) The employees who are appointed after 2010 are covered under the NPS Medical Insurance scheme (Mediclaim) Moreover, all the employees are now covered under the Ayushman Bharat Scheme which is Govt. of India's free hospitalization cover of Rupees 5 Lacs to every employee.
- The College facilitates in providing of accommodation in staff quarters of the college to its teaching staff.
- The College facilitates in providing of accommodation in College hostels to the teaching staff who hail from far-off places.

Welfare Schemes for Non-Teachers:

All the permanent members of the non-teaching staff are covered with the following welfare schemes:

- State Life Insurance (SLI).
- General Provident Fund (GPF). The employees who are appointed prior to 2010 are covered under GPF. National Pension System (NPS)
- The employees who are appointed after 2010 are covered under NPS.
- Medical Insurance scheme (Mediclaim).

Moreover, all the employees are now covered under the Ayushman Bharat Scheme which is Govt. of India's free hospitalization cover of Rupees 5 Lacs to every employee.

The College facilitates in providing of accommodation in College hostels (Boys/Girls) to the nonteaching

staff who hail from far-off places.

The employees who are on a temporary basis are provided with financial assistance from the College Local Funds and by pooling the amount amongst the entire staff of the College in case of medical exigencies and any natural calamities.

The College staff has now come up with structured welfare schemes for students and staff who are financially weaker and assistance is provided on a case to case basis

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 3.38

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	8	1	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 25.54

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
38	12	14	23	3

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The College is following the PBAS-Performance Based Appraisal System laid down by the UGC. In this scheme, the performance is classified into three categories (i) Teaching, Learning & Evaluation related activities (ii) Co-Curricular, Extension & Professional Development related activities (iii) Research Publications & Academic Contributions. These are called Academic Performance Indicators (API). The CAS-Career Advancement Scheme of the entire college faculty in the UT of Jammu & Kashmir is governed by the API unless separate SROs are notified through the administrative department from time to time. At the end of each academic year, the performance of the faculty is consolidated based on the above

categories on the proforma which is signed by the Coordinator of the IQAC of the college. The APRs- Annual Performance Reports are given by the Principal and the API scores are calculated for each of the three categories. The Principal in consultation with the IQAC committee of the college recommends the faculty for placement into the next higher grade. The recommendation is the basic requirement to be placed into the next grade in CAS by the administrative department. The latter constitutes the UT level screening committee for the final approval and an administrative order is issued in this regard. Moreover, the performance of the faculty of the college is always the basis for assigning different roles to the faculty in the overall academic administration of the college. This is always done after taking the structured feedback from the students. The temporary and guest faculty is monitored based on their conduct, knowledge, and feedback from the students for their reappointment. The Annual certificate of experience and conduct are issued in their favor after receiving the reports from the concerned HODs and the anonymous feedback from the students. The non-teaching staff constitutes an important section of the College that supports the entire teaching-learning process. The scheme of performance appraisal is slightly different in this context. The APRs are taken from the Principal annually and the same is consolidated by the college establishment section for record and reference. The HODs certify the performance of the non-teaching member on different parameters viz. work and conduct, expertise, and punctuality, etc., and the same is tabled before the Principal for furnishing the APRs of non-teaching staff. The APRs are forwarded to the administrative department which in turn convenes DPCs (Departmental Promotion Committees) periodically. The promotion to the next grade is also contingent upon the performance of the non-teaching staff members of the College. Similarly, the employees working on “local funds & need base” are also monitored. Their wages are fixed as per the govt. guidelines and their skill level. The college Advisory Committee recommends the employees for wage enhancement based on their performance.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Financial audit of the accounts is an important process and is strictly followed by the government degree college Kupwara. The Internal Audit Committee is in place which is headed by a senior faculty member preferably with a commerce background who conducts internal audit of the College local fund and state grant/fund periodically after every financial year. Similarly, the administrative department of the Higher Education and Accountant General (AG) office of the UT Government also conducts external audits of funds received from various sources after each financial year and sometimes after two years. Audits are also conducted by authorized Chartered Accountants at the end of the grant period by hiring registered Chartered Accountants.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution is run by the government so the funds to be utilized are primarily allotted through the Higher Education Department of Jammu and Kashmir UT. The College applies for funds, with detailed proposals and an estimated budget under various schemes. Funds are approved after scrutiny by the sanctioning authority. The disbursement and optimal utilization are overseen by the principal and Accountant of the college who is from the Finance department of UT Govt. and special committees like College Advisory, Purchases, and Development committees. Every year Principal of the college convenes meetings of IQAC, College Development, Purchase, and Advisory Committees to draft Action Plan for the next financial year. The draft proposals are submitted to the Department of Higher Education. The funding agencies ask for DPRs and cost estimates from executing agencies like R&B (PWD), JKPCC, and other approved agencies. The college Development committee approaches these agencies with requirements and specifications. The concerned architect/engineers furnish the DPRs and cost estimates to the DDO. The head of the institution forwards the same to funding agencies for approval and grant of financial support. There is proper monitoring and follow-up by the College Development committee till the committee is satisfied that the works are executed as per the DPR and quality standards. The college often receives financial support under infrastructural grant components for construction purposes and up-gradation and renovation/repair. The other financial provisions include Material and Supply (M/S) and Material and Equipment (M/E), Books and stationery, and OE components. The Principal again convenes a meeting of all heads of departments and coordinators and distributes funds based on justifiable rationales like student strength and other requirements. The departments submit requisition lists to the Principal with quantity and specification. The Principal orders for procurement of items/equipment through tendering/e-tendering/ or through the GeM portal following the codal procedure. The entire purchasing takes place through the College Purchase committee which ensures all items are purchased as per specifications and requirements of concerned Departments. The payment to suppliers is made through the cheque system, more recently through the BEAMS portal and PFMS portal. All the heads/Coordinators are monitoring the optimum utilization of resources procured. The College Monitoring Committee is tasked with overseeing the infrastructure, facilities, and learning resources are used to the utmost benefit of the students.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality assurance cell is established in the college in the year 2004. To enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

1. To implement the recommendations of the NAAC Peer Team of the first accreditation cycle.
2. To discuss, deliberate, and devise ways and strategies for improvement of academic standards and administrative efficiency of the College.
3. To monitor, improve and enhance the institutional best practices and evaluate the outcomes.
4. To have constant meetings of the cell and implement the resolutions of such meetings.
5. To record, consolidate and analyze Student Feedback, Feedback from Parents, Alumni
6. To prepare an Institutional academic calendar annually.
7. To prepare plans for Upgradation of labs/ library/ infrastructure (Interactive boards/ smart classes/ virtual lab/landscapes/Wi-Fi/browsing center/washrooms/classroom)
8. To organize seminars/webinars/ FDP/Administrative and professional training programs for the students and teaching and non-teaching staff
9. To celebrate important National and International days.

Some of the initiatives of IQAC since 2016 are as under:

- **2016-17:** Alumni meet 14 November 2016, *Awareness Programme under Udaan Scheme, a Special Industry Initiative for Jammu and Kashmir J&K on 17-05-2016*
 - **2017-18:** Interaction of Former Union Finance/External Affairs Minister Shri. Yashwant Sinha with the students 17-08-2017, Symposium on "Right to Health" 01-10-2017
 - **2018-19:** Symposium on the topic Moral Education 10-04-2018, Alumni cum Senior Citizens Meet 20-11-2018, Workshop on "Braille Script and Sign Language for specially Abled Children" 04-10-2018, Seminar on "What Next after Graduation; focussing on Research as a career in India and abroad" 11-06-2018, District Youth Parliament 18-09-2018
 - **2019-20:** Parvaaz (A face to face career counseling session)03-07-2019, One Day Seminar (Smart Phone should not be disallowed in Educational Institutions.)04-05-2019, One-day Seminar (International day Against Drug Abuse and Illicit Trafficking) 26-06-2019, Voter Enrolment and Awareness Drive for Left Over Voters 20-03-2019, National Youth parliament Festival 2019, Legal Awareness Programme (Drug Abuses & its Eradication 16-04-2019, Celebration of National Unity day (Run for Unity)31-10-2019, Nuzool-e-Quran Conference 19-05-2019, Punctuality Week 1st to 6th April 2019, World Elder Abuse Awareness Week (Ageing with Dignity)10-15th June 2019, Seminar on Cyber Crimes: Social Impact & Control 30-03-2019, Celebration of 70th Anniversary of Indian Constitution 26-01-2020, Seminar on Learning outcome-based curriculum framework (LOCF) 27-02-2020
1. **2020-21:** Visit of Honourable Union Minister for state for minority affairs Mr. John Birla and interaction with the students on 14-09-2021, One Day Webinar on Use of Google Classroom for Teaching, One Day Workshop on Prime Minister's Special Scholarship Scheme (PMSSS) on

29-09-2021, Pre-admission Counselling Program, Series of Activities under "AZADI KA AMRUT MAHOTSAV".

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Regular meetings are conducted by IQAC with the faculty members to review the teaching-learning process. The meetings convened at the start of the academic session are largely focused on setting the objectives and learning outcomes for the entire session. IQAC reviews its implementation periodically in consultation with different stakeholders viz. students, teachers, parents, and the alumni of the College.

Govt Degree College Kupwara was awarded grade “B+” in the NAAC Cycle I in August 2004. Following were the recommendations of the NAAC Peer team.

1. All the faculty members should pursue doctoral / post-doctoral research on a continuing basis and also develop new specialization in innovative areas, for which excellent opportunities exist in this college. Faculty members, more so, younger ones, must clear the NET Examination.
2. In addition to the job-oriented courses to be started by the college, it may introduce Music, Fine Arts and Home Science, Psychology, Sociology, Kashmiri, Hindi, Food processing, Commerce, Sericulture, etc after examining their viability very carefully.
3. Employment opportunities in Defence Services are increasing and special facilities are available for women. Sports and NSS students may also be provided more counseling/support for placements and access to the latest knowledge on employment opportunities. College must think of establishing NCC Unit.
4. Additional land and buildings should be acquired for hostels, (both for boys and girls) and staff quarters. Toilet facilities should be increased considering the increased strength of the students in the college.
5. Steps may be taken to increase the number of computers in the library and other departments and provide Internet facility.
6. The library should be fully computerized and connected with INFLIBNET / DEL Net. College should also have a Book Bank facility.
7. Steps should be taken by the college to open counters of Bank and a Post Office in the campus.
8. The students are sensitized about their role and responsibility towards the society through Community Services towards the needs of the marginalized sections of the society.

9. The College may start hobby classes in drawing, painting, dress designing, cookery, photography on the lines of similar classes in dance, drama, and music for the regular students as well fit the public at large.
10. The College may provide employment-oriented education. Linkages between the college, industries, and other professional bodies should be enhanced.
11. The College may consider the possibility of setting up Internal Quality Assurance Cell (IQAC) to ensure periodical internal quality checks and monitor progress with one of the senior faculty members identified as Chief Quality Auditor (CQA).
12. To prevent procedural problems relating to purchasing of equipments, if the Deptt. of Higher Education is not able to approve tenders in time, the Director / Principal can be authorized to constitute a Spot Purchase Technical Committee consisting of the following persons to make an immediate purchase by giving spot payment to the supplier: - 1. Principal, 2. Technical Expert (Head of the Concerned Department of the College) 3. Accounts Officer (Nominee of the Director, HE)
13. The college may initiate measures for strengthening the existing courses, especially those offered under the self-financing scheme. There is an urgent requirement for the introduction of P.G. program in some of the basic subjects.
14. A central computer facility can be provided for the benefit of students and staff which could be kept open even after college hours.
15. Training programs for the non-teaching staff in office management and the computer will greatly enhance their efficiency.
16. Language Lab needs to be established for the development of communication skills in the light of the fact that a large number of students here are offering English, Arabic, Persian, and Urdu.
17. A women's study center (for the empowerment of women at the college and community level) needs to be established. The college may consider and request the District Medical Officer to depute a lady doctor once a month for counseling and medical help.

The college has taken the following steps to address the recommendations of the NAAC Peer Team:

1. Most of the teachers in the college are Ph.Ds. and have passed the NET examination.
2. The college has introduced Programme in BCA and Commerce from 2010 and has started the process of introduction of subjects like Music, Catering Technology, Kashmiri. Sociology is also offered as a subject in the BA program.
3. NCC unit is established in the institution and serves as a major force of national integration in the institution. NSS Boys and Girls unit of the college are vibrant and are involved in extensions activities of the college. Sports facilities are available for both boys and girls.
4. Hostels facility is available for both boys and girls in the college. Toilet facility has been increased in the college.
5. Facilities including Computers, Internet Facility, E content is made available in the college for the students.
6. The library of Government College Kupwara is automated using SOUL (software for university libraries) of INFLIBNET center Ahmadabad in 2018.
7. Bank counters are established during the collection of fees from the students in the college.
8. College is involved in community services like extension activities in adopted schools and villages through NSS, NCC, and other collaborative programs with government departments.
9. Many skill courses are offered in the college under the Choice based credit system.
10. The college has started employment-oriented courses in collaboration with other institutions. Proposals for the start of B-VOC courses in Agri-business Management and Food technology are

submitted to higher authorities.

11. IQAC cell is established, and faculty members are encouraged to start research activities in the college.
12. All the purchases are done through Government E Market (GEM).
13. ICT training programs/workshops are conducted for both teaching and non-teaching faculty.
14. Women development cell, anti-sexual harassment cell are established for the welfare of female students.
15. Academic blocks are renovated, one new academic block is under construction.
16. Scholarships and financial aid are provided to the majority of deserving students of the college.
17. 22 classrooms are upgraded with the latest ICT facilities.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Government degree college Kupwara is a rural institution only geographically, but the vision and mission of the college is to provide equal platform and equal opportunities for both female and male students, as we believe gender inequality is an impediment within the course of overall progress in education. Government degree college Kupwara provides equal opportunities to its students in all the curricular, co-curricular and extra-curricular activities. Our girl students equally take part in supports activities as boys. There is a separate TT facility, Gym facility, badminton court for girls. We have a separate NSS girls unit. These girl volunteers are very active in carrying different tasks within and outside the campus. They are acting like a bridge between college and society as they are given many opportunities to address various social issues in nearby villages of the college. Issues like health and hygiene, Mence of dowry, early child marriage, environmental awareness are being addressed by these volunteers.

Safety and Security: Safety and security are very important for every co-educational institution. Since our institution offers co-education therefore has taken proper care of our students especially girl students in terms of their safety and security. We have a fleet of three buses of the capacity 50 seats each, carrying our students from college to Kupwara town and vice versa. Among three buses one bus is exclusively reserved for girl students in view of happening any untoward incident while traveling through the bus. Also, the institution has made 24×7 CCTV surveillance which is being watched regularly by our college discipline committee and the Principal of the College. We have also made arrangements for separate gardens and sitting benches for Girls and Boys to avoid any kind of harassment.

Counseling: Our discipline committee constituting faculty members of different subjects from Science, Arts and Commerce and members of the grievance redressal cell have been taking regular efforts for organizing counseling sessions with our students and staff. Morale education through the teachings of Great men and women, through religious books, has always been the core part of the counseling classes. Our college is fully active in organizing such classes almost thrice in a year, first at the beginning of the new session that is in the month of March, second in the middle of the session i.e in the month of July, and third in the Month of the November.

Common Room: Our institution nurtures co-education, there are common classrooms, common labs and common playground, common auditorium block to express their views freely on a common platform for both Girls and Boys. Though these common facilities are fully under CCTV surveillance to monitor the Gender sensitivity issues if any. There is also a separate Girls' common room with an attached washroom for their private use.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Solid Waste Management

Government Degree College Kupwara has an efficient mechanism of solid waste management. Both degradable and non-degradable waste is released from the campus.

Separate collection bins are installed for the collection of wastes. Non -biodegradable waste is segregated at the source and other recyclable wastes like plastic bottles, tins, cardboards, wires, etc are given to the local vendor for recycling, but this year 2021 onwards the

recyclable waste is fed to the shredder machine and then reduced volume of solid waste is at present stored for want of thermal machine, about to be purchased for making usable plastic products.

Liquid waste management

The sewage emanating from various washrooms and pantry units is drained through underground pipes and dumped initially in septic tanks and then in soakage pits. The said process leads to charging of water-table and scientific disposal of liquid waste. The effluents emanating from the Chemistry department are dumped in soakage pit to prevent its pilferage in the nearby water source. Moreover, the college manages to reduce the use of chemical waste by:

1. Performing experiments in groups.
2. Using the green chemistry approach, wherein the use of organic solvents is minimized or eliminated. The non-green solvents are replaced by green solvents.

Biomedical waste management

To achieve a well and favorable environment on our campus, we strictly follow the rules mentioned by the Biomedical waste (management and handling) rules 1998.

Recently we have established the Clinical Biochemistry Department in our college in which we have installed few automatic analyzers like Hematology analyzer and Biochemistry analyzer's procurement is in progress. The Hematology analyzer evaluates the human blood parameters (CBC). The waste produced by this analyzer mainly contains lysed blood cells which we disinfect with a 2% hypochlorite solution.

The procedure for biomedical waste management is given below

1. In the very first step, we segregate the waste according to its category (cat. 1-10) and discard it into respective color-coded dustbins (yellow, red, blue, and black) as described by Biomedical waste (management and handling) rules 1998.
2. After segregation, we collect and store the biomedical waste, followed by transportation.
3. The final step is treatment (wet waste is treated with 2% hypochlorite and dry waste by autoclavation) then this treated waste is disposed into pits.

E-waste Management

As of now, the college doesn't produce any e-waste. In future E-Waste produced if any shall be managed as per the directions of govt.

Hazardous chemicals and radioactive waste management

The college recognizes the deleterious effect of hazardous chemicals on the environment. As such college has been using and promoting environmentally benign Chemistry. The college as a part of the curriculum adopts the use of environment-friendly chemicals in laboratory experiments particularly in the 5th Semester (Chemistry). We use water, phase transfer catalysts, self-assembled systems, and ionic solvents instead of toxic/hazardous organic solvents. The college strongly believes in 3 R technology- Reduce, Reuse and Recycle The use of chemicals is reduced, and solvents are reused by different processes. Lastly, No radioactive chemicals/wastes are produced in the college.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities. By celebrating many National and International Days, Events, and Festivals the institution aims at bringing tolerance and harmony among the students and staff, and other stakeholders. In addition to this our institution has a rich cultural mix of students from communities scheduled casts, scheduled tribes, belong to different regions of society such as Machal, Karen, Tetwal are the areas adjacent to Line of control and are speaking different languages. The institute, through its various initiatives and efforts, tries to create an inclusive environment. It has taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. The programs and initiatives which were taken to achieve the targeted goal are: Under the banner of AZADI KA AMRUT

MAHOUTSAV, College Psychological Counseling Cell in Collaboration with NSS Units and Integrated Watershed Management Programme organized a seminar on 'Mahatma Gandhi concept of cultural unity on 3rd August 2021. On the eve of the 80th Death anniversary of Poet of East, Dr. Sir Mohammad Iqbal, the College Debating Society observed Iqbal Day on the theme "Iqbal Ka Paygam Nawjawano Ke Naam" on the 21st of April 2018, in the College auditorium. Special programs were organized to pay tribute to the philosopher whose message helped change the destiny of youth through his thought-provoking poetry and philosophy. Concerning the same issues, an insightful program regarding 'Moral Education' was conducted in the college auditorium in April 2018. An International Day of Yoga (Yoga Day) was celebrated by College NSS units on 21st June 2018 in collaboration with AYUSH Kupwara. To achieve unity in cultural diversity Swachh Bharat Abhiyan was celebrated from 25th to 30th June 2018. On this auspicious, the Programme officers of NSS units of the College spoke on the topic and highlighted the need and significance of this programme, vis-a-vis Sensitization of rural masses, construction of toilets, and hazards of open defecation. On Nov. 26, 2018, the NSS Units (Boys and Girls) of the college celebrated Constitution Day in the college auditorium.

File Description	Document
Any other relevant information.	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities and constantly works to nurture them as better citizens of the country through various curricular and extra-curricular activities. These are as under:

- The college curriculum is framed with courses like Political Science: Indian Constitution, Political Science: Indian Thought, Practical Ethics, Value Education, Ethical & Moral Education, etc as a small step to inculcate constitutional obligations among the students.
- The college organizes programs that reflect core values; the students are inspired by participating in the programs on culture, traditions, values, duties, and responsibilities by inviting prominent people.
- The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat Abhiyan, etc.
- The institution encourages the participation of students in Sports and Games, NCC, and NSS at the National level to strengthen nationwide bond and relations.
- The institution takes many initiatives like conducting awareness campaigns, organizing orientation programs, training programs, seminars, and workshops to sensitize the students to inherit human values coping with the constitutional obligations.
- Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on environmental issues.
- The College sensitizes employees (teaching and non-teaching staff) to participate actively in

constitutional obligation duties as assigned to them by District Election Officer /District Magistrate.

- The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff and to emphasize the duties and responsibilities of citizens.
- Organize NCC activities to reach out the community so as to inculcate a sense of social service.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Govt degree college Kupwara celebrates and organizes national and international commemorative days, events and festivals with great favor and enthusiasm. The institution plans and organizes these events through internal quality assurance cell (IQAC), Seminar/ debate committee and different departments of the college. Some of the events are also organized in collaboration with district administration, other government and non government departments. The staff members of the college, students of the college, NSS volunteers and NCC cadets actively participate in these programs. Following national, international

commemorative days and events are organized and celebrated in the college every year.

World Environment day

World Environment Week

World Arbor Day 21st March

World Forest Week

Independence Day

Republic Day

National Integration Day

NSS Day

International day against drug abuse and illicit trafficking

Constitution Day

Swachh Bharat Abhiyan

Swachh Bharat Sumert Internship

Swacchta Pakhwada, a 15 days cleanliness drive

International Women's Day (8 March)

Unity Run on the Rashtriya Ekta Diwas

National Voters Day

Teachers Day.

International Yoga Day

File Description	Document
Geotagged photographs of some of the events	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of the practice

1. Institutional Support Services to the community, local schools, and Administration.

Objectives of the Practice

- To give exposure of the college environment for students of adopted schools.
- To augment infrastructure of these adopted schools by providing books, furniture & computer systems and by way of providing them logistic and academic support.
- To reach out to the community through National Service Scheme (NSS).
- To identify the needs of the community by engaging students & NSS volunteers.
- To support District Administration in constitutional obligation activities like elections, awareness programs, and during natural calamities, pandemics, etc.
- To organize awareness programs, financial and moral support to adopted villages.

The Context

The present education system focuses on equitable quality education, education for all, linking knowledge with the life of the child, and inculcating social service aptitude among the students. In this context, it is very important to identify the needs of the adopted schools and address the issue of augmentation of their infrastructure, providing books, computers, and furniture requirements, etc. The other community requirements include the conduct of health camps, awareness programs, etc.

The Practice

It has always been the endeavor of the institution to provide logistic support services to the community, local schools, and administration. For these purposes, the various activities were organized by the institution.

The NSS teams headed by the Principal visited, and interactive sessions were organized in the adopted schools of the college “the Govt. Upper Middle Schools Bohipora, Al-Mustafa Middle School Bohipora, Govt. Primary School Gaziabad Kupwara and Govt. Middle School Sadhuganga, Kandi. On these auspicious occasions Computers, printers, chairs, whiteboards, steel racks, notice boards, matting, lockers, etc. were donated to Adopted School Upper Primary School Bohipora for their students. Bus services were also provided to the adopted School for a picnic to Sadhna Top. On the occasion of Independence Day, 2021, The college facilitated the adopted school, Upper Primary School Bohipora, by providing furniture, etc. for the smooth conduct of Independence Day celebrations. The college administration organizes indoor sports activates for the students of adopted schools to give them exposure to the college environment.

The volunteers along with the worthy Principal and Programme Officers visited the adopted village Vogabal & Kasheera on the 11th of August where an awareness program on Women Hygiene was conducted. The program was attended by a large gathering of tribal ladies who were fully acquainted by

the girl volunteers about the importance of health and hygiene during menses periods and pregnancy. Later the sanitary pads and soap bars were distributed among these tribal ladies.

During the peak pandemic period (March–August 2020), District administration Kupwara was facilitated by the College administration by providing accommodation for Covid- patients. Two of our buildings, the Boys hostel, and a lecture Hall were used as Covid isolation centers Dr. Mehraj Bashir, Programme officer NSS, facilitated this process. The covid centers were provided all the facilities Viz. Electricity, Gen-set, etc. The volunteers of the college NSS units disseminated awareness regarding the covid-19 pandemic in most of the villages.

Realizing that the people are under stress due to the covid-19 pandemic, a Mental Health awareness program was organized by the NSS units in collaboration with the College Psychological Counseling Cell and Building Nations and 160 Infinity battalion on 28 Jan 2021. In this seminar Drug Abuse and its consequences were also highlighted. The Programme was attended by hundreds of students and youth besides faculty and civil society, with covid protocol in place. NSS volunteers were engaged as ‘Young Warriors’ for disseminating awareness among common masses regarding Covid vaccination and also to dispel myths and disbeliefs and hesitancy towards vaccination. They reached out to the people of their respective locations and tried to persuade them to vaccination. They also made videos and audios and uploaded it on social media platforms to aware masses. Some volunteers (viz. Sakib) provided food to Covid patients in their neighborhood. The NSS units of the College with NCC units conducted the Covid survey in two hamlets of a nearby village Namely Gushi on September 14th, 2021.

The Evidence of Success

The college adopted schools “the Govt. Upper Middle Schools Bohipora, Al-Mustafa Middle School Bohipora, Govt. Primary School Gaziabad Kupwara and Govt. Middle School Kasheera. The enrolment has increased in these schools and the students get highly motivated for higher education by giving exposure to the college environment. Many more Govt. schools have come forward with the requisitions for seeking logistic support with regard to providing the lab equipment, furniture, and conduct of awareness programs in village schools.

The teenage girls of ST/SC and EWS of society get benefit from the NSS activities, awareness programs which were held occasionally in adopted villages (Vogabal, Kasheera). In these programs, the sanitary pads and soap bars were distributed among these tribal ladies.

NSS volunteers were engaged as ‘Young Warriors’ for disseminating awareness among common masses regarding Covid vaccination and also to dispel myths, misbeliefs, and hesitancy towards vaccination. They reached out to the people of their respective locations and tried to persuade them to vaccination. They also made videos and audios and uploaded them on social media platforms to aware masses.

Problems Encountered and Resources Required

The institutionalization of such extension and community services remains the heart of higher education in India. It is therefore imperative to mainstream it while designing programs and course outcomes. The applications of the fields of knowledge need to be emphasized and the relevance of higher education needs to be emphasized in educational planning. Community welfare must be the prime objective of such

planning and administration.

Title of the practice

2. Institutional Initiatives & support for National Integration

Objectives of the Practice

- To inculcate the sense of national integration among the enrolled students of the institution in particular and masses in general.
- To develop a secular outlook and the ideals of selfless services.
- To develop a peace-building attitude and collaborative learning approach.
- To create a human resource of organized trained and motivated youth to provide leadership in all walks of life including the Armed Forces.
- To facilitate the district administration to achieve the goal of **national** integration.
- To enable students to serve the nation by joining the NCC cadre.
- To fulfill the requirements expected in the latest socio-economic scenario in India.

The Context

Due to the prevailing situation in Kashmir, it was felt by the institutional administration to organize such initiatives which will inculcate a sense of national integration among the masses in general and the enrolled students in particular. Not only this, our institution is multi-lingual, multi-regional where students come from different sections of society like the scheduled tribe, scheduled cast, humble background, and line of control. It is need of the hour to develop among them secular outlook, the latest socio-economic scenario of India and to develop leadership qualities and character to face the challenges of future.

The Practice

To achieve the above objectives, the college administration has made NCC, NSS (Boys& Girls Wing), and various committees vibrant to undertake such initiatives. For this purpose the initiatives and support services that were undertaken to achieve the goal of national integration are as under:

- The students of our college participated in programs of Ek Bharat Shreshtha Bharat (EBSB) held on 20th to 31st October 2017; 11th to 22nd October 2019; 21st to 2nd December 2019; 5th August 2021; 23th to 27th August 2021 organized by 3J&K Bn NCC Baramulla; J&K Directorate; MP& CG Directorate; NCC GpHq Srinagar respectively aims to enhance interaction & promote mutual understanding between people of different states/UTs through the concept of state/UT pairing.
- The program “Honoring War Heroes” was organized by the institution (AOR of 3 JK Bn NCC) on 26th July 2021 in which 26 students have participated.
- NCC Carrier Counseling Programme was organized by the institution on 5th of April 2021 in which seventy (70) has participated, the objective of the program was to encourage and motivate NCC volunteers to work for community service during the COVID-19 pandemic.
- Celebration of 75th years of Independence (Azadi ka Amrit Mahotsav) was held in which

Teaching, non-teaching, Local fund employees, NCC & NSS students have participated.

Ø On the eve of the 80th Death anniversary of Poet of East, Dr. Sir Mohammad Iqbal, the College Debating Society observed Iqbal Day on the theme “Iqbal Ka Paygam Nawjawano Ke Naam” on 21st of April 2018, in the College auditorium. Special programs were organized to pay tribute to the philosopher whose message helped change the destiny of youth through his thought-provoking poetry and philosophy.

- An insightful program regarding ‘Moral Education’ was conducted in the college auditorium in April 2018. Deliberating on the issues Molana Tanveer Sahib and Molana Qazi Farooq Sahib stated, that, the technological advances of contemporary society have outpaced our moral understanding
- The District Administration in collaboration with the Debating Society of the college organized a symposium on the theme Wajood-e-Zann Se Hai Tasveer-e-Kainaat Mein Rang, in the college auditorium on the 26th April 2018.
- The college NSS units in collaboration with National Association For Blind, Jammu, and Kashmir organized a one-day awareness program in the college auditorium on October 4th, 2018 on Braille Script and Sign Language for specially Abled Children. In this program, almost 20 blind children participated.
- International Day of Yoga (Yoga Day) was celebrated by College NSS units on 21st June 2018 in collaboration with AYUSH Kupwara.
- On Nov. 26, 2018, the NSS Units (Boys and Girls) of the college celebrated Constitution Day in the college auditorium.
- On the 11th of August 2021, the volunteers along with worthy Principals and Programme Officers visited the adopted village Vogabal, where an awareness program on Women Hygiene was conducted.

The Evidence of Success

It is evident from the fact that most of the NCC students of our college have joined Belt forces, like the Indian Army, BSF, CRPF & JK Police to augment the country/UT with human resource potential. The institution has also received an appreciation letter from Lt Col V S Billawaria offg Commanding Office for organizing NCC programs and promoting activities of national Integration in the area.

Problems Encountered and Resources Required

In addition to the above-mentioned programs, the institution has taken several initiatives to motivate, encourage and facilitate the people to achieve the above objectives. But the problems encountered are the institution is situated offsite on the hill lock, not easily approachable, hampers the visitors in their convenient arrival to the venue. Secondly, the NSS volunteers accompanying NSS coordinators would pay a visit to the places to accomplish the activity, but the villagers being farmers are working in their agriculture fields and are not often available. Moreover, people are economically weak and seek monetary benefits from our institution. Being a government-funded institution; the college administration feels helpless in addressing their issues.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Government Degree College Kupwara, though situated at the border area has the distinction of capacity building for teaching, non-teaching, technical, unskilled staff, and the students with a futuristic approach through technology-driven teaching-learning. The academic administration as well as the teaching faculty of our college has the responsibility of nurturing the natural strengths of students. We believe that the teaching situation depends upon the attitude of the administration, library, hardware/software facilities, well-equipped laboratories, playground, auditorium, gymnasium, common room, canteen, parks, indoor games, reading rooms, workshop/incubation center, lavatories, and the overall college environment. A combination of these parameters would help a student in sustaining excellence in career and future life with an ultimate goal of success and happiness. Apart from our focus on providing quality education at the undergraduate level, we firmly stand for inclusive growth of the students and believe in providing ample opportunities to assist them in discovering their potential. As a value-based institution, we are dedicated to inculcating, in all our students, a desire to evolve into responsible social beings.

The significant aspect has been the development of ICT infrastructure in the college which is accessible to teachers, non-teaching staff, and the students of the college and organizes training workshops in the latest ICT applications and tools in higher education. We have strengthened multi-fold in the last five years in ICT-related infrastructure.

The college has focused on introducing many new courses having marketability and relevance and geographical importance. The students, civil society, the parents, and the alumni have regularly evaluated the college over the years with a focused aim of quality education.

The Distinctive features of the institution are as under:

Equity and inclusiveness

Skill enhancement courses

Empowerment of weaker/underprivileged sections of society

Faculty development program.

Equity and inclusiveness: The college offers admissions to both genders and even to the third gender to the applicants of north Kashmir. The college follows norms of 30% reservation policy and admits all categories of students like ST/SC/OBC/EWS/PWD/ALC/Sports/Defence, 70% under open merit category

with aim of:

Personality development programs: Students are encouraged to organize a wide range of activities under the banner of developmental and other academic activities to have organizational skills and learn beyond the classroom. Special training workshops are held for students to face competitive exams and entrance tests. Students are encouraged to explore and develop their hidden talents and potentials through extracurricular activities. Students of Humble /Weaker backgrounds are encouraged to run canteens on a rotation basis in the college to have in them the financial confidence.

Skill enhancement courses: Given the mission and vision of the college under NEP-20, the college has introduced a spectrum of skill-oriented and job-oriented training courses. The purpose is to equip the students with a skill in a particular area of his/her choice like Soft skills, Agro-based skills. The Agro-based skill program includes apiculture, vermicomposting, solid plastic waste management, renewable energy, energy harvesting, extraction of oil from walnuts and aromatic plants. In addition, skill-oriented certificate courses like CCC, Python programming, music have been added to the normal teaching-learning courses. These short-term training programs are in addition to academic courses opted by the students of various semesters. Under CBCS the students have to opt for skill courses (seed technology, Medicinal Botany, Aquaculture, Sericulture) as approved by the affiliating university. B.VOC courses in Agriculture business management and Food Technology are in the pipeline.

Empowerment of weaker sections of society.

The college is playing an important role in maximizing the inclusiveness and empowerment of the underprivileged weaker section of society. North Kashmir being hilly and border area, students of the backward area, girl students, students with special physical psychological and educational needs the college provides residential facilities for students to both boys and girls. The college has launched several community outreach initiatives through college NSS to build a sense of empathy belonging and social concern. The extracurricular and co-curricular activities are oriented in such a way that mental health, physical health, skill orientation, social confidence, and emotional confidence appear predominant. The college strives to enrich the cultural and sports capabilities by providing the stage and ground indoor, outdoor for students. The college administration aims to empower future generations academically so that students with financial social and emotional confidence get yielded. A good number of students have qualified Jammu and Kashmir administrative services examination and NET, Ph.D. holders working as Assistant Professors, Teachers, businessman are our college pass outs. In addition, a good number of college pass outs are working in police paramilitary and army in different ranks.

Faculty development program:

Under mission and vision policy, the college facilitates and motivates the faculty members to pursue higher studies like M.Phil. Ph.D. In addition, the college facilitates faculty members for attending Orientation courses, refresher courses, short-term workshops, and seminars in various reputed universities and National institutes of UT and the country. The teachers are also encouraged to attend research-oriented National and international conferences. In the social scenario, the faculty members have shown their potential to organize programs like Drug Abuse, Environmental Issues, Social Issues, and Religious Exploitation.

File Description	Document
Appropriate web in the Institutional website	View Document

NAAC

5. CONCLUSION

Additional Information :

Girls common room government degree college Kupwara has a separate girl's common room for recreation of female students. It has an attached bath and kitchen. the girls' students can play indoor games like chess, carrom at straw the room has attached vending machine for sanitary pads and also incinerator machine for disposal of used sanitary pads.

Swachhta Action Plan Institution: The College is recognized as **Swachhta Action Plan Institution** by the Ministry of Education Govt of India. The institution has successfully formed the Swachhta Action Plan Committee and constituted the working groups post Covid-19 for Sanitation and Hygiene, Waste Management, Water Management, Energy Management, and Greenery.

Waste management the college has a robust sustainable infrastructure for the recycling process solid waste management through proper segregation of the plastic waste is done through shredding and thermal mold (in the pipeline). The biodegradable waste is converted into vermicompost (biofertilizer) on the college campus. The left out non-biodegradable waste is either used for landfilling overtaken by the municipal committee for further disposal thereof as the college has a functional MOU with the municipal committee.

Rainwater harvesting. The college believes in the sustainable development and conservation of water as a result rainwater harvesting is done through tube well borewell and hand pump.

Projects/ buildings. Many projects like Lecture Block-C, Gate with chowkidar Hut are at present under construction and be handed over to the college soon.

Sports team selection. The sports committee and the PT I select teams for various sports activities for Intra and inter-college activities, a proper procedure is followed for the selection of teams through trials and a transparent approach is used.

Online fee facility: The students of the college now submit fees online by accessing the college website and JK bank payment gateway using all kinds of cards, e-banking, and UPI services.

Skill Courses: The college has started skill enhancement courses like Music, Fine Arts, Food Catering, Early Childhood Care, Apiculture, Medicinal Botany, etc.

Concluding Remarks :

The college is in the border area and has shown strong advocacy for National Integration, peace, and mutual harmony in the region, as appreciated by the government administration including the army. The students of the college through NCC and NSS are participating on regular basis for social and environmental awareness, ethical behavior, religious tolerance, etc.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : As per the supporting document, no supporting document for "Design and Development of Curriculum for Add on/ certificate/ Diploma Courses" is provided by HEI, input is recommended accordingly.</p>																				
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>96</td> <td>96</td> <td>96</td> <td>92</td> <td>92</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>70</td> <td>63</td> <td>74</td> <td>75</td> <td>63</td> </tr> </tbody> </table> <p>Remark : As per data clarification provided by the HEI, the following input is recommended.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	96	96	96	92	92	2020-21	2019-20	2018-19	2017-18	2016-17	70	63	74	75	63
2020-21	2019-20	2018-19	2017-18	2016-17																	
96	96	96	92	92																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
70	63	74	75	63																	
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 625 Answer after DVV Verification: 407</p> <p>Remark : As per the data provided by HEI in clarification, input is recommended</p>																				
2.6.3	<p>Average pass percentage of Students during last five years</p>																				

2.6.3.1. Total number of final year students who passed the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

2.6.3.2. Total number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1384	857	1146	621	612

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1384	857	1146	616	612

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years**3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19	17	16	21	17

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
06	15	13	10	11

Remark : In this metric only preceding calendar year should be considered, input is recommended accordingly.

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	9	9	19	11

Answer After DVV Verification :

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2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : HEI has not provided documents asked during DVV clarification, input is recommended accordingly.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
31	6	2	2	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
45	21	20	7	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
19	7	13	7	3

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

2020-21	2019-20	2018-19	2017-18	2016-17
1150	1555	1961	712	548

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
741	470	745	500	205

Remark : As per data clarification provided by the HEI, the following input is recommended.

3.4.2 **Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

3.4.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	3	3	3	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
05	00	00	00	03

Remark : As per data clarification provided by the HEI, the following input is recommended.

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 24

Answer after DVV Verification: 20

Remark : As per data clarification received by the HEI, blocks should not be considered under this metric ID ,following input is recommended.

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13.33	21.63	9.73	1.04	1.5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
12.77	21.07	9.17	1.04	1.5

Remark : As per data clarification received by the HEI, the following input is recommended.

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2210	1525	1830	1320	1200

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1969	720	1300	430	710

Remark : As per data clarification provided by the HEI, following input is suggested.

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progressing to higher education.**

Answer before DVV Verification : 300

Answer after DVV Verification: 267

Remark : As per data clarification provided by the HEI, following input is recommended.

5.2.3 **Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
78	2	5	13	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
19	09	07	14	02

Remark : As per data clarification provided by the HEI the following input is recommended.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
44	67	63	59	20

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7	8	11	18	7

Remark : As per data clarification received by the HEI, following input is recommended.

6.3.2 **Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	8	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	8	1	0

6.3.3 **Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	0

7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid

	<p>4. Sensor-based energy conservation</p> <p>5. Use of LED bulbs/ power efficient equipment</p> <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above Remark : As per data clarification received by the HEI, following input is recommended.</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : As per data clarification provided by the HEI, following input is recommended.</p>

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the Institution across all programs during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
226	226	226	209	209

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
203	203	203	190	190

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
792	712	710	498	510

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
792	917	804	755	755

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
70	64	74	75	64

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
70	63	74	75	63

4.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 25

Answer after DVV Verification : 20