



OFFICE OF THE PRINCIPAL
GOVT. DEGREE COLLEGE KUPWARA, J&K – 193222

NAAC Grade "A" with 3.15 CGPA

No: GDCK/22/1044/1778

Date: 17-11-2022

Minutes of Meeting

Mentoring/Nurturing Meeting of Shivaji College, University of Delhi, New Delhi 17-11-2022



An online meeting was organizing by the Shivaji College, University of Delhi and Govt. Degree College Kupwara on 17-11-2022 from 11:00 am – 12:20 pm. Shivaji College is a star college and has taken an initiative to help and motivate other colleges across the country for the same. The objective of the meeting was to guide the faculties from the science department of GDC Kupwara to prepare and apply for the Star College Scheme by the Department of Biotechnology for strengthening of science education and training at undergraduate level. Members of IQAC, Members of Research and Development Committee and HODs of Science department participated in the meeting. The minutes of the meeting are as under:




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- The meeting was started by Prof. Irfan Ali (Education dept. GDC Kupwara), co-coordinator of IQAC.
- Professor Mohammad Shafi Lone (Principal GDC Kupwara) welcomed the speakers and the audience.
- Dr. Renu Baweja (Coordinator star college scheme) gave the introduction about the star college scheme and its objectives. She appraised about the information needs to be filled in the proforma to receive grant under strengthening component of the star college scheme. The proposal include academic and physical infrastructure of college, simple experiments and minor projects for students, networking with other colleges, workshops, faculty programs, educational visits, and tours.
- Dr. Jayita Thakur being the faculty member from the Biochemistry Department spoke about how their department prepared proposal for the starship scheme. She laid more emphasis on summer training, Journal clubs, experiments (practicals), low cost equipments, and minor projects.
- Dr. Divya Mohanty from the department of Botany talked about the interdisciplinary nature of experiments, simple experiments, bioinformatics, biotechnology, reaching out to more beneficiaries, and summer training are some of the valuable inputs for the effective proposal.
- Dr. Richa Arora from the Department of Chemistry also gave valuable inputs for making a good proposal. She talked about interaction with faculty members, Interdisciplinary and simple experiments (not part of curriculum), additional experiments, minor and interdisciplinary projects, Instruments, organizing events (workshops, conferences, lectures, seminars, exhibition, and competitions), and training lab involved in labs.
- Dr. Deepika Yadav from the Department of Zoology gave a brief over view of experiments they have proposed during the proposal submission.
- Dr. Mehraj Bashir (Zoology dept. GDC Kupwara), and Dr Owais Ah Chatt (Chemistry dept. GDC Kupwara), also raised queries about Star college scheme during the meeting. .
- Dr. Aabid Hussain Naik and Prof. Irfan Ali provided all the technical support for making this meeting successful.
- Dr. Jaffar M. Bhat (HOD Botany GDC Kupwara) presented the vote of thanks.


Principal
GDC Kupwara





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No: GDCK/22/1390

Date: 22.09.2022

Minutes of Meeting (IQAC)

Date: - 19/09/2022

Time:-2:30PM

Chairperson: - Prof Mohammad Shafi Lone (Principal)


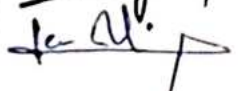
Participants: - Coordinator IQAC and members

Agenda: - Submission of AQAR's, preparation of Academic Audit, initiatives for the placement of Students.

A meeting was held under the chairmanship of the IQAC Chairman and the IQAC Coordinator and its members wherever it was discussed that regarding the proper documentation of all the programmes in the College IQAC will prepare the format to get the information from all the departments of the college. Prof Irfan Ali is the in charge of the preparation of the format. Meeting to be called on Monday on 26th of September, in the afternoon. It was also discussed that regarding the Academic Audit every teacher is supposed to submit the attendance of the students at the end of every month. Placement of the students for BCA departments should be taken up with companies of the reputed fame. Mobile phones to be banned with in the campus during the class work hours.


Coordinator IQAC


Principal
Govt Degree College
Kupwara

Members:
1) 
2) 
3)



Government Degree College Kupwara, J&K-193222
(NAAC Accredited Grade-A)

No: 4100K/23/0394

Date: 07/03/2023

Subject: Meeting Minutes of IQAC (Internal Quality Assurance Cell)



On 04/03/2023, a meeting of IQAC was held in the IQAC room at GDC Kupwara under the chairmanship of Prof Mohammad Shafi Lone, the Principal of GDC Kupwara. The meeting was attended by IQAC members of the college and discussed various important issues related to the institution's quality assurance and academic excellence. During the meeting, following agendas were discussed, and appropriate actions were decided upon.

1. **Agenda:** Submission of AQARs (2021-22 and 2022-23)

Action to be Taken: AQARs is distributed point-wise among the IQAC members to gather the necessary information and compile the data. **Annexure A**, which outlines the point-wise distribution among IQAC members, was shared for reference. Furthermore, it was agreed that the AAQRs for 2021-22 and 2022-23 would be submitted within the stipulated time. All members were requested to compile the data on the provided template, and the next review meeting was scheduled for 18th March 2023.

2. **Agenda:** Formulation of academic calendars

Action to be Taken: Each department will formulate an academic calendar and submit it to IQAC within a week. IQAC will compile the academic calendars and formulate a general academic calendar for the institution.

3. **Agenda:** Representation of civil society and students in IQAC committee

Action to be Taken: It was decided that the IQAC committee would nominate members from civil society and students to be included in the committee. The final decision regarding the inclusion of these members would be taken by the chairperson.




4. **Agenda:** Framing of Institutional Development Plan (IDP)
Action to be Taken: The Institutional Development Plan (IDP) will be meticulously framed, taking into account previous institutional plans.
5. **Agenda:** Speeding up the process of "Autonomous Status"
Action to be Taken: The IQAC will speed up the process of obtaining "Autonomous Status."
6. **Agenda:** Submission of activity reports by departments
Action to be Taken: All departments will submit activity reports for programs/seminars/activities within three days of completion on the formats already circulated by IQAC.
7. **Agenda:** Alumni Registration
Action to be Taken: It was decided that the process of forming the alumni association would be expedited, and efforts would be made to complete the registration process as soon as possible. The registration fee for alumni members was set at 100 rupees.
8. **Agenda:** Mentor Mentee Process
Action to be Taken: It was decided that a mentor-mentee process would be implemented in the institution, and the progress would be reviewed on a monthly basis.

Prof. Irfan Ali (Coordinator IQAC), coordinated the meeting and the Vote of Thanks was presented by Prof. Abdul Hamid Shah Member IQAC.

Attendees:

Prof. Mohammad Shafi Lone (Chairman IQAC)
Prof. Irfan Ali (Coordinator IQAC)
Prof. G.R. Ganie (Member IQAC)
Prof. Syed Showkat Rasool (Member IQAC)
Dr. Mehraj Bashir (Member IQAC)
Prof. Abdul Hamid Shah (Member IQAC)
Prof. Mehraj Ud Din Sheikh (Member IQAC)
Prof. Ali Mohd Pir (Member IQAC)
Prof. Naveed Ahmad Paray (Member IQAC)
Prof. Showkat Ahmad Malik (Member IQAC)
Prof. Farooq Ahmad Bhat (Member IQAC)
Dr. Mohammad Iqbal Bhat (Member IQAC)
Prof. Mohd Jaffar Bhat (Member IQAC)
Mr. Nissar Ah Shah (LFE)




Prof. Mohammad Shafi Lone
(Principal GDC Kupwara) Chairman

1. Establishment section
2. In-charge Website
3. File



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Dated: 01/04/2023

No: Date GDCK/23/0638

Minutes of Meeting

Meeting: IQAC and Advisory Committee Meeting

Chairman: Principal GDC Kupwara

Date: 01-04-2023

Time: 12:00 Pm Venue: Principal Chamber, GDC Kupwara

Attendees:

Principal GDC Kupwara

Members of the IQAC and Advisory Committee Members of establishment section

Agenda:

Development of IDP as per UGC Guidelines.

A meeting of IQAC and Advisory committee was conducted under the chairmanship of Principal GDC Kupwara.

Following points were decided in the meeting.

- Following Coordinators for developing the IDP.

IDP Coordinator: Prof Irfan Ali

IDP Associate Coordinator 1: Prof G R Ganie

IDP Associate Coordinator 2: Dr Syed Showkat Rasool

Infrastructural Development & Maintenance Dr Mehraj Bashir

Curriculum/ Academic Excellence Dr Aabid Hussain Naik

Pedagogical Excellence Dr Mehraj Ud Din Sheikh

Examination Reforms Dr Abdul Rashid Sheikh

Social outreach programs Dr Shazia Lone

Effective institutional governance/ Financial Aspects Hilal Ahmad Mir

Stakeholders / Supporting Students from Disadvantaged Backgrounds Dr Farooq Ahmad Bhat

Research & Development Dr Oyais Ahmad Chat

Employment/ Collaboration / Partnering with Knowledge and skill hubs Dr Mehraj Bashir

- The coordinators were asked to carry out SWOC analysis Based on the needs assessment, identify the goals, priorities, and commitments of the institution as per the ugc guidelines and submit same in the next meeting.


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